



~ Agenda ~
For a Regular Meeting of the
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

PO Box 963
Durango, CO 81302
<http://co.laplata.co.us>

Friday, January 9, 2015

1:30 PM

Board Room

[The Board reserves the right to hold Executive Session per CRS 24-6-402(4)]
[To participate via teleconference, please call 661-673-8600 and enter participant code 850589#]

I. Introductions

II. Disaster Recovery Panel Presentation

1. Presentation by Colorado Division of Homeland Security

III. Consent Agenda

1. December 2014 Minutes
2. November 2014 Financials
3. December 2014 Financials

IV. Discussion Items

1. Broadband Non Profit

V. Decision Items

1. 4CORE CNG Letter of Support
2. Bobby Lieb Letter of Support
3. Resolution 2015-01
4. MOU for Dark Fiber Leasing
5. AAA - SWCCOG MOU for Bookkeeping
6. Telecom Grant Opportunities

VI. Reports

1. Director's Report
2. AAA Report
3. Telecom Report
4. Transportation Report
5. Community Updates

ITEM NO. (ID # 2267)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Presentation by Colorado Division of Homeland Security

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Colorado Disaster Panel Flier (PDF)



COLORADO

Division of Homeland Security
& Emergency Management

Department of Public Safety

Lessons Learned: 2013 Front Range Disasters

January 29, 2015 10 a.m. - 3 p.m

La Plata County Fairgrounds - Durango, Colorado

Invitees: Tribal, City, County and Special District Government Officials & Staff

Communities, local governments and state agencies have all learned a tremendous amount from the flood and fire incidents that impacted the Front Range in 2013. This panel discussion series will identify lessons learned, challenges and other valuable experiences taken from the response to, and recovery from, these large disasters.

The three discussion panels will help communities and local governments understand how to prepare institutionally and financially for disasters and how to prioritize mitigation planning.

The panel format will provide opportunities for open peer-to-peer discussions with local government leaders who have been involved with the management of disaster response and recovery first-hand.

Colorado Disaster Panel

Introduction

Trevor Denney

Southwest Regional Field Manager, DHSEM

Panel 1: Response

Mike Chard

Director, Boulder County Office of Emergency Management

Cory Stark

North Central Regional Field Manager, DHSEM

Charles Balke

Assistant Chief, Cortez Fire Protection District

Moderator: Bruce Holloman

Deputy Director, Field Services Manager, DHSEM

Lunch Presentation:

Iain Hyde

Deputy Chief Recovery Officer, Colorado Recovery Office

Lunch will be provided

Panel 2: Recovery

Victoria Simonsen

Town Administrator, Town of Lyons

Ben Doyle

Assistant County Attorney, Boulder County

Linda Sanders

Business Operations Manager, Larimer County Engineering

Moderator: Steve Board

State Disaster Recovery Manager, DHSEM

Panel 3: Mitigation

Marilyn Gally

State Hazard Mitigation Officer, DHSEM

Trish Gavelda

Local Hazard Mitigation Planning Program Manager, DHSEM

Ken Charles

Regional Manager - Southwestern Region, Colorado
Department of Local Affairs

Roger Miller

Construction Manager, Williams Canyon Flood Control,
Former Manitou Springs Recovery Manager

Moderator: Olivia Stinson

Recovery Specialist - Planning, DHSEM

For more information contact Southwest Regional Field Manager Trevor Denney at: 970-247-7674 or trevor.denney@state.co.us

ITEM NO. (ID # 2265)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Minutes

SUBJECT: December 2014 Minutes

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- COG Board Meeting Minutes 12-12-2014 (DOCX)

Southwest Colorado Council of Governments
December Board Meeting
12 December 2014
La Plata County Fair Grounds

Board in Attendance:

Michael Whiting – Archuleta County
Dick White – City of Durango
Michelle Nelson – Town of Bayfield
John Egan – Town of Pagosa Springs
Shane Hale – City of Cortez (via phone)
Ron LeBlanc – City of Durango
Andrea Phillips – Town of Mancos
Bobby Lieb – La Plata County
Lee San Miguel – Town of Ignacio
Lana Hancock – Town of Dolores
Chris LaMay, Town of Bayfield
Chris Tookey – Town of Silverton
William Tookey – San Juan County
Julie Westendorff, La Plata County
Greg Schulte – Town of Pagosa Springs
Joe Kerby – La Plata County

Staff in Attendance:

Miriam Gillow-Wiles – Executive Director
Sara Trujillo – Assistant/Accountant

Guest in Attendance:

Ken Charles - DoLA

I. Call to Order

The meeting was called to order at 1:57pm. No introductions were necessary as everyone knew each other.

II. Budget Hearing

Questions were raised about the All Hazards funds allocation. Miriam sent the board an Excel sheet Sara created that gave more in-depth explanation of allocation of funds.

It was suggested that a 2016 and 2017 budget may help with future budget planning.

The budget hearing was opened up for public comment. No comments were made. The budget hearing closed to public comment at 2:10pm.

III. Consent Agenda: Minutes & Financials

Motion to approve minutes and financials as presented: Lee San Miguel, Second: William Tookey. Passed by a unanimous voice vote.

IV. Discussion Items:

Telecom Grant:

Miriam requested that communities let herself or Sara know how they would like their money owed handled, either through a donation to the COG or a refund prior to the end of the year.

V. **Decision Items:**

SWCCOG 2015 Executive Committee:

The nominating committee met and chose to nominate Julie Westendorff as the 2015 Treasurer. Dick White will move to Chair and Andrea Phillips to Vice Chair.

Motion to accept SWCCOG 2015 Executive Committee: William Tookey, Second: Michelle Nelson. Passed by a unanimous voice vote.

January 2015 Meeting:

After looking at calendars and schedules, it was determined that Friday January 9 will be the next SWCCOG board meeting.

Motion to the next meeting on January 9: Andrea Phillips, Second: Michelle Nelson. Passed by a unanimous voice vote.

SCAN Policies and Procedures:

The backup connect will remain at 10Mbps. If this connect is needed at a higher Mbps, a call will be placed to Fast Track to increase from 10Mbps to what is needed at the time. Whichever community needs the increase will pay the increase in the usage bill.

There was discussion if this redundant connection is needed. The City of Cortez may seek out other backup connection. Other communities feel the price to pay for this backup is worth the security.

There was mention of upkeep maintenance that may be needed in 2015. This maintenance would cost \$27,000 and was not included in the budget. Miriam will get with tech team to find out if this maintenance is necessary and will seek out a second opinion. It was recommended the tech person come to next meeting to present findings and reasoning.

Motion to approve the SCAN as recommended by the tech team: Greg Schulte, Second: William Tookey. Passed by a unanimous voice vote.

Approval of 2015 Budget:

Motion to approve budget as presented in public hearing: Michelle Nelson, Second: William Tookey. Passed by unanimous voice vote.

VI. **Reports:**

Director's Report:

TPR/Transit:

Miriam spent some time with the Ute Mountain Ute Indian Tribe who showed much interest in transit. Miriam and staff will work closely with this group to try and get transit to the area.

The Ute Mountain Ute Indian Tribe also expressed interest in having a vote at STAC conferences. This change will have to happen at the legislative level. Miriam will speak with the Southern Ute Indian Tribe to see if they too would like to further pursue the legislature for a vote.

AAA:

Next month the COG will have a contract with AAA for bookkeeping to present to the board for approval.

All Hazards:

The COG received a great review of AH grant management.

RREO:

By the end of January a RREO presentation will be prepared.

Out of Office:

Miriam will be out of the office December 18-25.

Other – Community Updates:

Chris LaMay – Town of Bayfield:

- A grant was approved to purchase property on the Pine River.

Ken Charles – DoLA:

- Have been doing planning projects throughout the state and are setting aside \$20 million for broadband.

Michael Whiting – Archuleta County:

- Doing geothermal research. The wells being drilled are temperature gradient wells to get a 3D map of the geology. When this map is in hand, production holes will be drilled.

Lee San Miguel – Town of Ignacio:

- Residents are excited; the foundation of the new grocery store will be poured. August is the projected grand opening. This store will be a Farmers Fresh Market.

Andrea Phillips – Town of Mancos:

- The first adult retail marijuana location was just approved. There is already a medical location, but not a retail.

Dick White – City of Durango:

- One more vote on budget next Tuesday night, but the budget is essentially done.
- The city is looking at assessing the housing in Durango. This is an expensive place to live and we have a very low rental rate. We need to understand the market and how the city can facilitate affordable housing across the board.

Joe Kerby - La Plata County:

- Wrapped up construction projects between Ignacio and Durango realigning some county roads and how they intersect with the highway.
- At the end of negotiations with GSA and leasing out the county court house to the federal government. Hoping to have a lease signed by the end of summer if the most recent proposal is accepted.

VII. Adjourned at 3:30pm

ITEM NO. (ID # 2266)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: November 2014 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- November 2014 Financials (PDF)

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A
Basis

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREO	600-TPR	830-Telecom	900-SCAN	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	19,734.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,734.69
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	45,179.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,179.31
Accounts Receivable									
1200 - Accounts Receivable	-113,135.11	0.00	138,617.72	8,829.84	17,287.56	5,419.15	323.08	11,484.36	68,826.60
Total Accounts Receivable	-113,135.11	0.00	138,617.72	8,829.84	17,287.56	5,419.15	323.08	11,484.36	68,826.60
Other Current Assets									
1090 - Due To/ Due From	128,552.22	8,843.49	-125,357.82	-5,652.34	-13,967.95	-1,109.94	27,602.80	-18,910.46	0.00
Total Other Current Assets	128,552.22	8,843.49	-125,357.82	-5,652.34	-13,967.95	-1,109.94	27,602.80	-18,910.46	0.00
Total Current Assets	60,596.42	8,843.49	13,259.90	3,177.50	3,319.61	4,309.21	27,925.88	-7,426.10	114,005.91
TOTAL ASSETS	60,596.42	8,843.49	13,259.90	3,177.50	3,319.61	4,309.21	27,925.88	-7,426.10	114,005.91
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Credit Cards									
1003 - Alpine Bank Credit Card-Miriam	7,618.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,618.73
1004 - Alpine Bank Credit Card - Sara	3,402.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,402.40
Total Credit Cards	11,021.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,021.13
Total Current Liabilities	11,021.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,021.13
Total Liabilities	11,021.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,021.13
Equity									
32000 - Retained Earnings	49,245.32	0.00	-2,443.05	0.00	0.00	0.00	4,228.96	5,649.05	56,680.28
Net Income	329.97	8,843.49	15,702.95	3,177.50	3,319.61	4,309.21	23,696.92	-13,075.15	46,304.50
Total Equity	49,575.29	8,843.49	13,259.90	3,177.50	3,319.61	4,309.21	27,925.88	-7,426.10	102,984.78
TOTAL LIABILITIES & EQUITY	60,596.42	8,843.49	13,259.90	3,177.50	3,319.61	4,309.21	27,925.88	-7,426.10	114,005.91

Account	100-General	125-SWMT	200-All Hazards	300-Fort Lyons	500 - REEO	600-TPR	830-Telecom	900-SCAN	Unclassified	TOTAL
Income										
4004 · SWMT Rev	0.00	42,142.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,142.88
4005 · E-ices	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4006 · Dues Revenue	117,632.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117,632.01
4008 · Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00	8,400.00	0.00	12,400.00
4009 · Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,199.25	0.00	2,199.25
4010 · Grant-DOLA Admin	30,230.30	0.00	0.00	0.00	0.00	0.00	0.00	12,540.00	0.00	42,770.30
4020 · Grant-DOLA-Construction	0.00	0.00	0.00	0.00	0.00	5,419.15	0.00	0.00	0.00	5,419.15
4040 · Grant-Transit	7,846.59	0.00	0.00	0.00	0.00	0.00	23,707.84	0.00	0.00	31,554.43
4041 · All Hazards Grant	0.00	0.00	0.00	0.00	0.00	0.00	287,821.26	0.00	0.00	287,821.26
4042 · Grant - Fort Lyons	0.00	0.00	80,888.31	0.00	0.00	0.00	0.00	0.00	0.00	80,888.31
4950 · Match-GOV Admin	0.00	0.00	0.00	8,629.84	0.00	0.00	0.00	0.00	0.00	8,629.84
4951 · Match-GOV Construction	0.00	0.00	0.00	0.00	0.00	0.00	34,687.82	0.00	0.00	34,687.82
4952 · Region 8-Matching Funds	0.00	0.00	0.00	0.00	0.00	0.00	107.75	0.00	0.00	107.75
4955 · In Kind Project Match-Construct	0.00	0.00	0.00	0.00	0.00	0.00	2,034.54	0.00	0.00	2,034.54
4956 · In Kind Project Match-Admin	0.00	0.00	0.00	0.00	0.00	0.00	95,399.21	0.00	0.00	95,399.21
4957 · REEO Grant	0.00	0.00	0.00	0.00	17,287.56	0.00	1,847.31	0.00	0.00	19,134.87
Total Income	155,708.90	42,142.88	80,888.31	8,629.84	17,287.56	9,419.15	445,615.53	23,139.25	0.00	783,031.42
Expense										
1008 · Alpine Credit Card	9,246.18	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,246.18
5009 · Bookkeeper	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00
5200 · All Hazard Project	0.00	0.00	67,413.98	0.00	0.00	0.00	0.00	0.00	0.00	67,413.98
5401 · Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00	0.00	7,700.00
5403 · Fiber Leasing Expe.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,405.00	0.00	9,405.00
5410 · Rent	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
5505 · Bank Fees	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
5510 · Travel Exp	4,731.93	0.00	0.00	0.00	312.39	0.00	0.00	0.00	0.00	5,044.32
5512 · Meeting Exp	1,536.52	0.00	389.00	0.00	76.06	4,978.06	0.00	0.00	0.00	10,022.38
5514 · Professional Fees.	80.00	0.00	0.00	0.00	0.00	131.88	0.00	0.00	0.00	2,113.48
5515 · Legal Fees	7,562.65	0.00	0.00	0.00	0.00	0.00	619.20	0.00	0.00	8,181.85
5520 · Advertising	124.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,074.50
5521 · Telephone/WebSite/Internet	3,107.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,107.39
5523 · Payroll Processing Fees	1,243.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,243.25
5525 · Audit	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5526 · Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,750.00	0.00	13,750.00
5532 · Postage	150.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.73
5535 · Printing/Reproduction	121.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.15
5540 · Membership/Sub	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
5545 · Equipment/Computers	2,624.55	0.00	-5,016.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,391.45
5550 · Supplies	3,171.81	0.00	37.94	0.00	0.00	0.00	0.00	0.00	0.00	5,167.97
5555 · Liability Insurance	2,212.00	0.00	0.00	0.00	1,978.32	0.00	0.00	0.00	0.00	2,212.00
5558 · Insurance-Health	7,850.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,850.88
5566 · SWMT Contract Reimb Exp	0.00	33,298.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33,298.39
5570 · Car Allowance/Mileage	3,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00
5580 · Salary & Wages	4,105.71	0.00	282.29	0.00	0.00	0.00	0.00	0.00	0.00	4,388.00
5585 · Payroll Tax Expense	67,720.58	0.00	0.00	0.00	0.00	0.00	5,250.00	0.00	0.00	72,970.58
Total Expense	71,828.29	0.00	282.29	0.00	0.00	0.00	5,250.00	0.00	0.00	77,358.58
5587 · Worker's Compensation	1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.00
5536 · Admin Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	5,541.94	0.00	0.00	5,541.94
5537 · SCAN GM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,359.40	0.00	5,359.40
5538 · Region 9 EDO	1,628.00	0.00	0.00	0.00	0.00	0.00	8,811.87	0.00	0.00	10,438.87
5539 · Infr Services-Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,940.00
5540 · Consulting	0.00	0.00	2,098.25	0.00	0.00	0.00	3,670.80	0.00	0.00	5,769.05
5541 · Regional Project Mgmt	0.00	0.00	0.00	0.00	6,101.18	0.00	0.00	0.00	0.00	11,870.23
5542 · Project Engineering & Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,476.50
5543 · Transit	7,850.00	0.00	0.00	0.00	0.00	0.00	2,164.10	0.00	0.00	2,164.10
5545 · Project Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,850.00
5547 · FLC Interns	225.00	0.00	0.00	0.00	5,500.00	0.00	286,197.68	0.00	0.00	286,197.68
5550 · Conference/Seminars/Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,500.00
5562 · Contract-Other	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
5563 · Contract-Housing	16,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,677.34
5560 · Contract Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,950.00
Total 5560 - Contract Services	17,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,752.34
5955 · In Kind Project Expense- Constr	0.00	0.00	0.00	0.00	0.00	0.00	95,599.21	0.00	0.00	95,599.21
5956 · In Kind Project Exp- Admin	0.00	0.00	0.00	0.00	0.00	0.00	1,847.31	0.00	0.00	1,847.31
Total Expense	155,378.93	33,298.39	65,185.36	3,177.50	13,897.95	5,109.94	421,918.61	-13,075.15	0.00	786,726.92
Net Income	329.97	8,844.49	15,702.95	3,177.50	3,319.61	4,309.21	23,696.92	-13,075.15	0.00	46,304.50

Attachment: November 2014 Financials (2266 : November 2014 Financials)

January through November 2014

	100-General				125-SWIMT				200-All Hazards			
	Jan - Nov 14	Budget	\$ Over Budget	% of Budget	Jan - Nov 14	Budget	\$ Over Budget	% of Budget	Jan - Nov 14	Budget	\$ Over Budget	% of Budget
Income												
4001 - Fiber Access (ramp) fee	0.00				0.00				0.00			
4002 - Internet Usage	0.00				0.00				0.00			
4004 - SWIMT Rev	0.00				42,142.88	36,629.33	5,513.55	115.1%	0.00			
4005 - E-flics	117,632.01	110,000.00	7,632.01	106.9%	0.00				0.00			
4006 - Dues Revenue	0.00	8,750.00	-8,750.00	0.0%	0.00				0.00			
4007 - TPK	0.00				0.00				0.00			
4008 - Telecom Services Revenue	0.00				0.00				0.00			
4009 - Fiber Lease Revenue	0.00				0.00				0.00			
4010 - Grant-DOLA Admin	30,230.30	12,833.33	17,396.97	235.6%	0.00				0.00			
4020 - Grant-DOLA-Construction	0.00				0.00				0.00			
4040 - Grant-Transit	7,846.59	7,150.00	696.59	109.7%	0.00				0.00			
4041 - All Hazards Grant	0.00				0.00				80,888.31	80,888.31	0.00	36.0%
4042 - Grant - Fort Lyons	0.00				0.00				0.00			
4950 - Match-GOV Admin	0.00				0.00				0.00			
4951 - Match-GOV Construction	0.00				0.00				0.00			
4952 - Region 9-Matching Funds	0.00				0.00				0.00			
4953 - Housing Matching Funds	0.00				0.00				0.00			
4955 - In Kind Project Match- Construc	0.00	6,700.00	-6,700.00	0.0%	0.00				0.00			
4956 - In Kind Project Match- Admin	0.00				0.00				0.00			
4957 - RREO Grant	0.00				0.00				0.00			
Total Income	155,708.90	145,433.33	10,275.57	107.1%	42,142.88	36,629.33	5,513.55	115.1%	80,888.31	224,400.00	-143,511.69	36.0%
Gross Profit	155,708.90	145,433.33	10,275.57	107.1%	42,142.88	36,629.33	5,513.55	115.1%	80,888.31	224,400.00	-143,511.69	36.0%
Expense												
1008 - Alpine Credit Card	9,246.18				0.00				0.00			
5009 - Bookkeeper	65.00				0.00				0.00			
5200 - All Hazard Project	0.00				0.00				67,413.98	205,744.00	-138,330.02	32.8%
5401 - Software Maintenance (E-Tic)	0.00				0.00				0.00			
5403 - Fiber Leasing Expe.	0.00				0.00				0.00			
5410 - Rent	40.00	11.00	29.00	363.6%	0.00				0.00			
5505 - Bank Fees	6.00				0.00				0.00			
5510 - Travel Exp	4,731.93	4,125.00	606.93	114.7%	0.00				0.00			
5512 - Meeting Exp	1,536.52	458.34	1,078.18	335.2%	0.00				0.00			
5514 - Professional Fees	80.00				0.00				369.00	566.00	-566.00	0.0%
5515 - Legal Fees	7,562.65	2,291.67	5,270.98	330.0%	0.00				0.00			
5517 - Data Back Up Exp	0.00	297.92	-297.92	0.0%	0.00				0.00			
5520 - Advertising	124.80	229.17	-104.57	54.4%	0.00				0.00			
5521 - Telephone/Website/Internet	3,107.39	2,053.34	1,054.05	151.3%	0.00				0.00			
5523 - Payroll Processing Fees	1,243.25	1,650.00	-406.75	75.3%	0.00				0.00			
5525 - Audit	7,500.00	6,875.00	625.00	108.1%	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	0.00				0.00				0.00			
5530 - RAMP Fees	0.00				0.00				0.00			
5532 - Postage	150.73	114.59	36.14	131.5%	0.00				0.00			
5535 - Printing/Reproduction	121.15	458.34	-337.19	28.4%	0.00				0.00			
5540 - Membership/Sub	625.00	366.67	258.33	170.5%	0.00				0.00			
5545 - Equipment/Computers	2,624.55				0.00				0.00			
5550 - Supplies	3,171.81	1,111.00	2,060.81	285.5%	0.00				-5,016.00	1,288.00	-1,250.16	2.9%
5555 - Liability Insurance	2,212.00	2,019.42	192.58	108.5%	0.00				37.84			
5558 - Insurance- Health	7,850.88	7,535.00	315.88	104.2%	0.00				0.00			
5565 - M&A COG 10%	0.00				0.00	4,150.00	-4,150.00	0.0%	0.00			
5566 - SWIMT Contract Reimb Exp	0.00				33,298.39	41,500.00	-8,201.61	80.2%	0.00			
5568 - SWIMT Team Exp.	0.00				0.00	0.00	0.00	0.0%	0.00			
5570 - Car Allowance/Mileage	3,300.00	5,591.67	-2,291.67	59.0%	0.00				0.00			
5580 - Salary & Wages	71,826.29	61,860.00	9,966.29	116.1%	0.00				282.29	14,448.50	-14,166.21	2.0%
5587 - Worker's Compensation	1,450.00				0.00				0.00			
5596 - Admin Project Expense	0.00				0.00				0.00			
5637 - SCAN GMI	0.00				0.00				0.00			
5638 - Region 9 EDD	1,628.00				0.00				0.00			
5639 - Infor Services-Project Mgmt	0.00				0.00				0.00			
5640 - Consulting	0.00				0.00				0.00			
5641 - Regional Project Mgmt	0.00				0.00				2,098.25	2,100.00	-1.75	99.9%
5642 - Project Engineering & Mgmt	0.00				0.00				0.00			
5643 - Transit	7,850.00	7,800.00	50.00	100.6%	0.00				0.00			
5645 - Project Construction	0.00				0.00				0.00			
5647 - FLC Interns	0.00				0.00				0.00			
5650 - Conference/Seminars/Training	916.67	916.67	-691.67	24.5%	0.00				0.00			
5660 - Contract Services	17,100.00	6,700.00	10,400.00	255.2%	0.00				0.00			
5955 - In Kind Project expense-Const	0.00				0.00				0.00			
5956 - In Kind project Exp- Admin	0.00				0.00				0.00			
Total Expense	155,378.93	112,464.80	42,914.13	138.2%	33,298.39	45,650.00	-12,351.61	72.9%	65,185.36	224,146.50	-158,961.14	29.1%
Net Income	329.97	32,968.53	-32,638.56	1.0%	8,843.49	-9,020.67	17,864.16	-88.0%	15,702.95	253.50	-15,449.45	6.194.5%

Attachment: November 2014 Financials (2266 : November 2014 Financials)

January through November 2014

Income	300-Fort Lyons				600 - RREO				600-TPR			
	Jan - Nov 14	Budget	\$ Over Budget	% of Budget	Jan - Nov 14	Budget	\$ Over Budget	% of Budget	Jan - Nov 14	Budget	\$ Over Budget	% of Budget
4001 - Fiber Access (ramp) fee	0.00			0.00				0.00				
4002 - Internet Usage	0.00			0.00				0.00				
4004 - SWIMT New	0.00			0.00				0.00				
4005 - E-fics	0.00			0.00				0.00				
4006 - Dcs Revenue	0.00			0.00				0.00				
4007 - TPR	0.00			0.00				0.00				
4008 - Telecom Services Revenue	0.00			0.00				0.00				
4009 - Fiber Lease Revenue	0.00			0.00				0.00				
4010 - Grant-DOLA Admin	0.00			0.00				0.00				
4020 - Grant DOLA-Construction	0.00			0.00				0.00				
4040 - Grant-Transit	0.00			0.00				0.00				
4041 - All Hazards Grant	0.00			0.00				0.00				
4042 - Grant - Fort Lyons	8,329.84			100.00				8,329.84				
4980 - Match-GOV Admin	0.00			0.00				0.00				
4981 - Match-GOV Construction	0.00			0.00				0.00				
4982 - Region 9-Matching Funds	0.00			0.00				0.00				
4983 - Housing Matching Funds	0.00			0.00				0.00				
4985 - In Kind Project Match- Construc	0.00			0.00				0.00				
4986 - In Kind Project Match- Admin	0.00			0.00				0.00				
4987 - RREO Grant	0.00			0.00				0.00				
Total Income	8,329.84			100.00				17,287.56				
Gross Profit	8,329.84			100.00				17,287.56				
Expense												
1008 - Alpine Credit Card	0.00			0.00				0.00				
5009 - Bookkeeper	0.00			0.00				0.00				
5200 - All Hazard Project	0.00			0.00				0.00				
5401 - Software Maintenance (E-Tic)	0.00			0.00				0.00				
5403 - Fiber Leasing Expe.	0.00			0.00				0.00				
5410 - Rent	0.00			0.00				0.00				
5505 - Bank Fees	0.00			0.00				0.00				
5510 - Travel Exp	0.00			0.00				0.00				
5512 - Meeting Exp	0.00			0.00				0.00				
5514 - Professional Fees.	0.00			0.00				0.00				
5515 - Legal Fees	0.00			0.00				0.00				
5517 - Data Back Up Exp	0.00			0.00				0.00				
5520 - Advertising	0.00			0.00				0.00				
5521 - Telephone/Webster/Internet	0.00			0.00				0.00				
5523 - Payroll Processing Fees	0.00			0.00				0.00				
5525 - Audit	0.00			0.00				0.00				
5526 - Internet Connectivity (100 Mb)	0.00			0.00				0.00				
5530 - RA/MP Fees	0.00			0.00				0.00				
5532 - Postage	0.00			0.00				0.00				
5535 - Printing/Reproduction	0.00			0.00				0.00				
5540 - Membership/Sub	0.00			0.00				0.00				
5545 - Equipment/Computers	0.00			0.00				0.00				
5550 - Supplies	0.00			0.00				0.00				
5555 - Liability Insurance	0.00			0.00				0.00				
5558 - Insurance- Health	0.00			0.00				0.00				
5555 - M&A COG 10%	0.00			0.00				0.00				
5566 - SWIMT Contract Reimb Exp	0.00			0.00				0.00				
5568 - SWIMT Team Exp.	0.00			0.00				0.00				
5570 - Car Allowance/Mileage	0.00			0.00				0.00				
5580 - Salary & Wages	0.00			0.00				0.00				
5587 - Worker's Compensation	0.00			0.00				0.00				
5636 - Admin Project Expense	0.00			0.00				0.00				
5637 - SCAN GMI	0.00			0.00				0.00				
5638 - Region 9 EDI	0.00			0.00				0.00				
5639 - Infor Services-Project Mgmt	0.00			0.00				0.00				
5640 - Consulting	0.00			0.00				0.00				
5641 - Regional Project Mgmt	0.00			0.00				0.00				
5642 - Project Engineering & Mgmt	0.00			0.00				0.00				
5643 - Transit	0.00			0.00				0.00				
5645 - Project Construction	0.00			0.00				0.00				
5647 - FLC Interns	0.00			0.00				0.00				
5650 - Conference/Seminars/Training	0.00			0.00				0.00				
5660 - Contract Services	5,652.34			100.00				5,652.34				
5985 - In Kind Project expense- Constr	0.00			0.00				0.00				
5986 - In Kind Project Exp-- Admin	0.00			0.00				0.00				
Total Expense	5,652.34			100.00				13,967.95				
Net Income	3,177.50			100.00				3,319.61				

Expense	830-Telecom			900-SCAN			TOTAL		
	Jan - Nov 14	Budget	% of Budget	Jan - Nov 14	Budget	% of Budget	Jan - Nov 14	Budget	% of Budget
Income									
4001 - Fiber Access (ramp) fee	0.00			0.00			0.00		
4002 - Internet Usage	0.00			0.00			0.00		
4004 - SWINT Rev	0.00			0.00			0.00		
4006 - E-fics	0.00			0.00			0.00		
4008 - Dues Revenue	0.00			0.00			0.00		
4007 - TPK	0.00			0.00			0.00		
4008 - Telecom Services Revenue	0.00			0.00			0.00		
4009 - Fiber Lease Revenue	0.00			0.00			0.00		
4010 - Grant-DOLA Admin	23,707.84			12,540.00			12,540.00		
4020 - Grant DOLA-Construction	287,821.26			0.00			0.00		
4040 - Grant-Transit	0.00			0.00			0.00		
4041 - All Hazards Grant	0.00			0.00			0.00		
4042 - Grant - Fort Lyons	0.00			0.00			0.00		
4950 - Match-GOV Admin	34,897.62			0.00			0.00		
4951 - Match-GOV Construction	107.75			0.00			0.00		
4952 - Region 9-Matching Funds	2,034.54			0.00			0.00		
4953 - Housing Matching Funds	0.00			0.00			0.00		
4955 - In Kind Project Match- Construc	95,999.21			0.00			0.00		
4956 - In Kind Project Match- Admin	1,847.31			0.00			0.00		
4957 - RREO Grant	0.00			0.00			0.00		
Total Income	445,815.53			23,139.25			783,031.42		
Gross Profit	445,815.53			23,139.25			783,031.42		
Expense									
1008 - Alpine Credit Card	0.00			0.00			0.00		
5009 - Bookkeeper	0.00			0.00			0.00		
5200 - All Hazard Project	0.00			0.00			0.00		
5401 - Software Maintenance (E-TIC)	7,700.00			0.00			0.00		
5403 - Fiber Leasing Expe.	0.00			9,405.00			9,405.00		
5410 - Rent	0.00			0.00			0.00		
5505 - Bank Fees	0.00			0.00			0.00		
5510 - Travel Exp	0.00			0.00			0.00		
5512 - Meeting Exp	0.00			0.00			0.00		
5514 - Professional Fees.	0.00			0.00			0.00		
5515 - Legal Fees	619.20			0.00			0.00		
5517 - Data Back Up Exp	0.00			0.00			0.00		
5520 - Advertising	0.00			0.00			0.00		
5521 - Telephone/WebSite/Internet	0.00			0.00			0.00		
5523 - Payroll Processing Fees	0.00			0.00			0.00		
5525 - Audit	0.00			0.00			0.00		
5526 - Internet Connectivity (100 MB)	0.00			0.00			0.00		
5530 - RAMP Fees	0.00			13,750.00			13,750.00		
5532 - Postage	0.00			0.00			0.00		
5535 - Printing/Reproduction	0.00			0.00			0.00		
5540 - Membership/Sub	0.00			0.00			0.00		
5545 - Equipment/Computers	0.00			0.00			0.00		
5550 - Supplies	0.00			0.00			0.00		
5555 - Liability Insurance	0.00			0.00			0.00		
5558 - Insurance - Health	0.00			0.00			0.00		
5555 - M&A COG 10%	0.00			0.00			0.00		
5558 - SWINT Contract Reimb Exp	0.00			0.00			0.00		
5570 - Car Allowance/Mileage	0.00			0.00			0.00		
5580 - Salary & Wages	5,250.00			0.00			0.00		
5587 - Worker's Compensation	0.00			0.00			0.00		
5635 - Admin Project Expense	5,541.94			0.00			0.00		
5637 - SCAN GM	0.00			0.00			0.00		
5638 - Region 9 EDD	8,811.87			0.00			0.00		
5639 - Infor Services-Project Mgmt	4,940.00			0.00			0.00		
5640 - Consulting	3,670.80			0.00			0.00		
5641 - Regional Project Mgmt	7,478.50			0.00			0.00		
5642 - Project Engineering & Mgmt	2,164.10			0.00			0.00		
5643 - Transit	0.00			0.00			0.00		
5645 - Project Construction	286,197.88			0.00			0.00		
5647 - FLC Interns	0.00			0.00			0.00		
5650 - Conference/Seminars/Training	0.00			0.00			0.00		
5650 - Contract Services	0.00			0.00			0.00		
5955 - In Kind Project Expense-Const	95,399.21			0.00			0.00		
5955 - In Kind Project Exp.- Admin	1,847.31			0.00			0.00		
Total Expense	421,918.61			36,214.40			736,726.92		
Net Income	23,696.92			-13,076.15			46,304.50		

ITEM NO. (ID # 2288)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: December 2014 Financials

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- December 2014 Financials (PDF)

Attachment: December: 8822) Financials 4102 (December 2014)

December 2014

	100-General	125-SWIMT	200-All Hazards	300-Fort Lyons	500 - RREC0	600-TPR	830-Telecom	900-SCAN	TOTAL
ASSETS									
Current Assets									
Checking/Savings									
1001 - 1st Southwest Bank	25,293.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,293.23
1002 - Alpine Bank Unrestricted	51,853.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,853.62
1010 - Petty Cash	151.39	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.39
Total Checking/Savings	77,298.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,298.24
Accounts Receivable									
1200 - Accounts Receivable	-175,297.68	0.00	140,074.37	8,829.84	17,287.56	5,901.42	323.08	10,494.25	7,612.84
Total Accounts Receivable	-175,297.68	0.00	140,074.37	8,829.84	17,287.56	5,901.42	323.08	10,494.25	7,612.84
Other Current Assets									
1090 - Due To/ Due From	130,054.16	3,329.94	-126,357.82	-5,652.34	-17,267.95	-2,550.82	37,338.62	-19,893.79	0.00
Total Other Current Assets	130,054.16	3,329.94	-126,357.82	-5,652.34	-17,267.95	-2,550.82	37,338.62	-19,893.79	0.00
Total Current Assets	32,054.72	3,329.94	14,716.55	3,177.50	19.61	3,350.60	37,661.70	-9,399.54	84,911.08
TOTAL ASSETS	32,054.72	3,329.94	14,716.55	3,177.50	19.61	3,350.60	37,661.70	-9,399.54	84,911.08
LIABILITIES & EQUITY									
Liabilities									
Current Liabilities									
Credit Cards									
1003 - Alpine Bank Credit Card-Miriam	7,684.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,684.76
1004 - Alpine Bank Credit Card - Sara	4,779.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,779.74
Total Credit Cards	12,464.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,464.50
Total Current Liabilities	12,464.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,464.50
Total Liabilities	12,464.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,464.50
Equity									
32000 - Retained Earnings	49,245.32	0.00	-2,443.05	0.00	0.00	0.00	4,228.96	5,649.05	56,680.28
Net Income	-29,655.10	3,329.94	17,159.60	3,177.50	19.61	3,350.60	33,432.74	-15,048.59	15,766.30
Total Equity	19,590.22	3,329.94	14,716.55	3,177.50	19.61	3,350.60	37,661.70	-9,399.54	72,446.58
TOTAL LIABILITIES & EQUITY	32,054.72	3,329.94	14,716.55	3,177.50	19.61	3,350.60	37,661.70	-9,399.54	84,911.08

Attachment: December 2014 Financials (2288 : December 2014 Financials)

January through December 2014

Income	100-General	125-SWMT	200-All Hazards	300-Fort Lyons	500 - RREO	600-TPR	830-Telecom	900-SCAN	Unclassified	TOTAL
4004 - SWMT Rev	0.00	42,142.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,142.88
4005 - Ethics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4006 - Other Revenue	114,172.01	0.00	0.00	0.00	0.00	4,000.00	0.00	7,529.89	0.00	125,701.90
4007 - TPR	0.00	0.00	0.00	0.00	0.00	482.27	0.00	0.00	0.00	482.27
4008 - Telecom Services Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,199.25	0.00	2,199.25
4009 - Fiber Lease Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,420.00	0.00	12,420.00
4010 - Grant-DOJLA Admin	30,230.30	0.00	0.00	0.00	0.00	5,419.15	0.00	0.00	0.00	35,649.45
4020 - Grant-DOJLA-Construction	0.00	0.00	0.00	0.00	0.00	0.00	23,707.94	0.00	0.00	23,707.94
4040 - Grant-Transit	7,846.59	0.00	0.00	0.00	0.00	0.00	287,821.26	0.00	0.00	295,667.85
4041 - All Hazards Grant	0.00	0.00	82,344.96	0.00	0.00	0.00	0.00	0.00	0.00	82,344.96
4042 - Grant - Fort Lyons	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4890 - Match-GOV Admin	-16,391.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-16,391.97
4891 - Match-GOV Construction	0.00	0.00	0.00	0.00	0.00	0.00	44,433.44	0.00	0.00	44,433.44
4892 - Region Subcontracting Funds	0.00	0.00	0.00	0.00	0.00	0.00	107.75	0.00	0.00	107.75
4895 - In Kind Project Match- Construc	0.00	0.00	0.00	0.00	0.00	0.00	2,054.54	0.00	0.00	2,054.54
4896 - In Kind Project Match- Admin	0.00	0.00	0.00	0.00	0.00	0.00	95,399.21	0.00	0.00	95,399.21
4991 - RREO Grant	0.00	0.00	0.00	0.00	17,287.56	0.00	1,847.31	0.00	0.00	19,134.87
Total Income	139,428.93	42,142.88	82,344.96	8,829.84	17,287.56	9,901.42	455,351.35	22,149.14	0.00	774,434.08
Gross Profit	139,428.93	42,142.88	82,344.96	8,829.84	17,287.56	9,901.42	455,351.35	22,149.14	0.00	774,434.08
Expense										
1008 - Alpine Credit Card	10,400.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,400.91
5009 - Bookkeeper	65.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.00
5200 - All Hazard Project	0.00	0.00	67,413.98	0.00	0.00	0.00	0.00	0.00	0.00	67,413.98
5401 - Software Maintenance (E-Tic)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,700.00	0.00	7,700.00
5403 - Fiber Leasing Expe.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,405.00	0.00	9,405.00
5410 - Rent	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00
5505 - Bank Fees	6.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00
5510 - Travel Exp	4,829.46	0.00	0.00	0.00	312.38	6,315.79	0.00	0.00	0.00	11,457.64
5512 - Meeting Exp	1,707.52	0.00	399.00	0.00	76.06	236.03	0.00	0.00	0.00	2,387.61
5514 - Professional Fees.	80.00	0.00	0.00	0.00	0.00	0.00	619.20	0.00	0.00	800.00
5515 - Legal Fees	7,821.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,821.85
5520 - Advertising	124.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	124.60
5521 - Telephone/Website/Internet	3,268.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,268.88
5523 - Payroll Processing Fees	1,374.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,374.19
5525 - Audit	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00
5526 - Internet Connectivity (100 Mb)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,733.33	0.00	14,733.33
5532 - Postage	170.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.33
5535 - Printing/Reproduction	121.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	121.15
5540 - Membership/Sub	625.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00
5545 - Equipment/Computers	2,624.55	0.00	-5,016.00	0.00	0.00	0.00	0.00	0.00	0.00	-2,391.45
5550 - Supplies	3,171.81	0.00	37.84	0.00	1,978.32	0.00	0.00	0.00	0.00	5,187.97
5555 - Liability Insurance	2,212.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,212.00
5558 - Insurance - Health	8,546.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,546.38
5566 - SWMT Contract Reimb Exp	0.00	38,612.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,612.84
5570 - Car Allowance/Mileage	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,600.00
5585 - Payroll Tax Expense	4,105.71	0.00	282.29	0.00	0.00	0.00	0.00	0.00	0.00	4,388.00
5580 - Salary & Wages - Other	75,433.89	0.00	0.00	0.00	0.00	0.00	5,280.00	0.00	0.00	80,683.89
Total 5580 - Salary & Wages	79,539.40	0.00	282.29	0.00	0.00	0.00	5,280.00	0.00	0.00	85,071.69
5587 - Worker's Compensation	1,450.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.00
5636 - Admin Project Expense	0.00	0.00	0.00	0.00	0.00	0.00	5,541.94	0.00	0.00	5,541.94
5637 - SCAM GM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,359.40	0.00	5,359.40
5638 - Region & EDD	1,628.00	0.00	0.00	0.00	0.00	0.00	8,811.87	0.00	0.00	10,439.87
5639 - Infor Services-Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	4,940.00	0.00	0.00	4,940.00
5640 - Consulting	0.00	0.00	2,086.25	0.00	9,401.18	0.00	3,670.80	0.00	0.00	15,170.23
5641 - Regional Project Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	7,476.50	0.00	0.00	7,476.50
5642 - Project Engineering & Mgmt	0.00	0.00	0.00	0.00	0.00	0.00	2,164.10	0.00	0.00	2,164.10
5643 - Transit	7,850.00	0.00	0.00	0.00	0.00	0.00	286,197.68	0.00	0.00	294,047.68
5645 - Project Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5647 - FLC Interns	0.00	0.00	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00	5,500.00
5650 - Conference/Seminars/Training	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00
5682 - Contract-Other	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00
5683 - Contract- Housing	16,975.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,975.00
5690 - Contract Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 5690 - Contract Services	17,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,100.00
5955 - In Kind Project expense- Constr	0.00	0.00	0.00	0.00	0.00	0.00	95,399.21	0.00	0.00	95,399.21
5956 - In Kind Project Exp.- Admin	0.00	0.00	0.00	0.00	0.00	0.00	1,947.31	0.00	0.00	1,947.31
Total Expense	166,082.03	38,812.94	65,185.36	5,652.34	17,287.95	6,550.82	421,918.61	37,197.73	0.00	739,697.78
Net Income	-29,655.10	3,329.94	17,159.60	3,177.50	19.61	3,350.60	33,432.74	-15,046.59	0.00	15,766.30

Attachment: December 2014 Financials (2288) : December 2014 Financials

January through December 2014

	100-General				128-SWIMT				200-All Hazards			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income												
4001 - Fiber Access (ramp) fee	0.00				0.00				0.00			
4002 - Internet Usage	0.00				0.00				0.00			
4004 - SWIMT Rev	0.00				42,142.88				0.00			
4005 - E-lics	0.00				0.00				0.00			
4006 - Dues Revenue	114,712.91	120,000.00	-5,287.99	95.6%	0.00	36,629.33	5,513.55	115.1%	0.00	0.00	0.00	
4007 - TPR	0.00	10,500.00	-10,500.00	0.0%	0.00	0.00	0.00		0.00	0.00	0.00	
4008 - Telecom Services Revenue	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4009 - Fiber Lease Revenue	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4010 - Grant DOLA-Admin	30,230.30	14,000.00	16,230.30	215.9%	0.00	0.00	0.00		0.00	0.00	0.00	
4020 - Grant DOLA-Construction	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4040 - Grant-Transit	0.00	7,800.00	-7,800.00	100.0%	0.00	0.00	0.00		0.00	0.00	0.00	
4041 - All Hazards Grant	0.00	0.00	0.00		0.00	0.00	0.00		82,344.96	0.00	-82,344.96	33.6%
4042 - Grant - Fort Lyons	-16,361.97	0.00	-16,361.97	0.0%	0.00	0.00	0.00		0.00	0.00	0.00	
4950 - Match-GOV Admin	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4951 - Match-GOV Construction	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4952 - Region 8-Matching Funds	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4953 - Housing Matching Funds	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4955 - In Kind Project Match- Construc	0.00	6,700.00	-6,700.00	0.0%	0.00	0.00	0.00		0.00	0.00	0.00	
4956 - In Kind Project Match- Admin	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
4957 - RREO Grant	0.00	0.00	0.00		0.00	0.00	0.00		0.00	0.00	0.00	
Total Income	156,082.93	156,000.00	-22,573.07	85.8%	42,142.88	36,629.33	5,513.55	115.1%	82,344.96	244,800.00	-162,455.04	33.6%
Gross Profit	156,082.93	156,000.00	-22,573.07	85.8%	42,142.88	36,629.33	5,513.55	115.1%	82,344.96	244,800.00	-162,455.04	33.6%
Expense												
1008 - Alpine Credit Card	10,400.91				0.00				0.00			
5009 - Bookkeeper	65.00				0.00				0.00			
5200 - All Hazard Project	0.00				0.00				67,413.98	0.00	-67,413.98	30.0%
5401 - Software Maintenance (E-Tric)	0.00				0.00				0.00			
5403 - Fiber Leasing Expes.	0.00				0.00				0.00			
5410 - Rent	40.00				0.00				0.00			
5505 - Bank Fees	6.00	12.00	-28.00	333.3%	0.00				0.00			
5510 - Travel Exp	4,829.46	4,500.00	329.46	107.3%	0.00				0.00			
5512 - Meeting Exp	1,707.52	500.00	1,207.52	341.5%	0.00				0.00			
5514 - Professional Fees.	80.00				0.00				0.00			
5515 - Legal Fees	7,821.85	2,500.00	5,321.85	312.9%	0.00				0.00			
5520 - Data Back Up Exp	0.00	325.00	-325.00	0.0%	0.00				0.00			
5521 - Advertising	124.80	250.00	-125.40	49.8%	0.00				0.00			
5523 - Telephone/Wireless/Internet	3,288.88	2,240.00	1,028.88	145.9%	0.00				0.00			
5525 - Payroll Processing Fees	1,3174.19	1,800.00	-425.81	76.3%	0.00				0.00			
5526 - Internet Connectivity (100 Mb)	7,500.00	7,500.00	0.00	100.0%	0.00				0.00			
5530 - RAMP Fees	0.00				0.00				0.00			
5532 - Postage	170.33	125.00	45.33	136.3%	0.00				0.00			
5535 - Printing/Reproduction	121.15	500.00	-378.85	24.2%	0.00				0.00			
5540 - Membership/Sub	623.00	400.00	223.00	156.3%	0.00				0.00			
5545 - Equipment/Computers	2,624.55				0.00				0.00			
5550 - Supplies	3,171.81	1,212.00	1,959.81	281.7%	0.00				-5,018.00	0.00	5,018.00	
5555 - Liability Insurance	2,212.00	1,212.00	1,000.00	100.4%	0.00				37.84	0.00	-37.84	2.9%
5558 - Inventory Health	8,546.38	8,220.00	326.38	104.0%	0.00				0.00			
5559 - M&A COG 10%	0.00				0.00				0.00			
5566 - SWIMT Contract Reimb Exp	0.00				0.00				0.00			
5570 - SWIMT Team Exp.	0.00				0.00				0.00			
5570 - SWIMT Team Exp.	3,800.00	6,100.00	-2,500.00	59.0%	0.00				0.00			
5580 - Salary & Wages	79,539.40	67,500.00	12,039.40	117.8%	0.00				0.00			
5587 - Worker's Compensation	1,450.00				0.00				0.00			
5593 - Admin Project Expense	0.00				0.00				262.29	0.00	-262.29	1.8%
5597 - SC&H GH	0.00				0.00				0.00			
5598 - Region 9 EED	1,628.00				0.00				0.00			
5599 - Infor Services-Project Mgmt	0.00				0.00				0.00			
5640 - Consulting	0.00				0.00				0.00			
5641 - Regional Project Mgmt	0.00				0.00				0.00			
5644 - Project Engineering & Mgmt	0.00				0.00				2,089.25	0.00	-2,089.25	99.9%
5645 - Transit	0.00				0.00				0.00			
5649 - Project Construction	7,850.00	7,800.00	50.00	100.6%	0.00				0.00			
5647 - TLC Interns	0.00				0.00				0.00			
5650 - Conference/Seminars/Training	225.00	1,000.00	-775.00	22.5%	0.00				0.00			
5660 - Contract Services	17,100.00	6,700.00	10,400.00	255.2%	0.00				0.00			
5660 - In Kind Project expense- Constr	0.00				0.00				0.00			
5660 - In Kind Project Exp- Admin	0.00				0.00				0.00			
Total Expense	156,082.93	121,387.00	44,695.93	136.8%	38,812.94	45,650.00	-6,837.06	85.0%	65,185.96	244,164.00	-178,978.04	26.7%
Net Income	-29,665.10	37,613.00	-67,268.10	-78.8%	3,329.94	-9,020.67	12,350.61	-36.9%	17,159.60	636.00	16,523.60	2,698.1%

Attachment: December 2014 Financials (2288 : December 2014 Financials)

January through December 2014

	300-Fort Lyons				600 - RREO				600-TPR			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
Income												
4001 - Fiber Access (ramp) fee	0.00			0.00				0.00				
4002 - Internet Usage	0.00			0.00				0.00				
4004 - SWIMT Rev	0.00			0.00				0.00				
4005 - E-lics	0.00			0.00				0.00				
4006 - Dues Revenue	0.00			0.00				0.00				
4007 - TPR	0.00			0.00				0.00				
4008 - Telecom Services Revenue	0.00			0.00				0.00				
4009 - Fiber Lease Revenue	0.00			0.00				0.00				
4010 - Grant-DOLA Admin	0.00			0.00				0.00				
4020 - Grant DOLA-Construction	0.00			0.00				0.00				
4040 - Grant-Transit	0.00			0.00				0.00				
4041 - All Hazards Grant	0.00			0.00				0.00				
4042 - Grant - Fort Lyons	8,829.84			0.00				0.00				
4950 - Match-GOV Admin	0.00			0.00				0.00				
4951 - Match-GOV Construction	0.00			0.00				0.00				
4952 - Region 3-Matching Funds	0.00			0.00				0.00				
4953 - Housing Matching Funds	0.00			0.00				0.00				
4955 - In Kind Project Match- Construc	0.00			0.00				0.00				
4956 - In Kind Project Match- Admin	0.00			0.00				0.00				
4957 - RREO Grant	0.00			0.00				0.00				
Total Income	8,829.84			17,287.56				17,287.56				0.00
Gross Profit	8,829.84			17,287.56				9,901.42		4,000.02	5,901.40	247.5%
Expense												
1008 - Alpine Credit Card	0.00			0.00				0.00				
6009 - Bookkeeper	0.00			0.00				0.00				
5200 - All Hazard Project	0.00			0.00				0.00				
5401 - Software Maintenance (E-Tric)	0.00			0.00				0.00				
5403 - Fiber Leasing Expe.	0.00			0.00				0.00				
5410 - Rent	0.00			0.00				0.00				
5505 - Bank Fees	0.00			0.00				0.00				
5510 - Travel Exp	0.00			0.00				0.00				
5512 - Meeting Exp	312.39			0.00				6,315.79				
5514 - Professional Fees.	0.00			76.06				235.03				
5515 - Legal Fees	0.00			0.00				0.00				
5517 - Data Back Up Exp	0.00			0.00				0.00				
5520 - Advertising	0.00			0.00				0.00				
5521 - Telephone/Web/Internet	0.00			0.00				0.00				
5523 - Payroll Processing Fees	0.00			0.00				0.00				
5525 - Audit	0.00			0.00				0.00				
5526 - Internet Connectivity (100 Mb)	0.00			0.00				0.00				
5530 - RAMP Fees	0.00			0.00				0.00				
5532 - Postage	0.00			0.00				0.00				
5535 - Printing/Reproduction	0.00			0.00				0.00				
5540 - Membership/Sub	0.00			0.00				0.00				
5545 - Equipment/Computers	0.00			0.00				0.00				
5550 - Supplies	0.00			0.00				0.00				
5555 - Liability Insurance	0.00			1,978.32				0.00				
5558 - Insurance-Health	0.00			0.00				0.00				
5565 - MHA COG 10%	0.00			0.00				0.00				
5568 - SWIMT Contract Reimb Exp	0.00			0.00				0.00				
5570 - Car Allowance/Mileage	0.00			0.00				0.00				
5580 - Salary & Wages	0.00			0.00				0.00				
5587 - Worker's Compensation	0.00			0.00				0.00				
5595 - Admin Project Expense	0.00			0.00				0.00				
5637 - SCAN GM	0.00			0.00				0.00				
5638 - Region 9 EDD	0.00			0.00				0.00				
5639 - Infor Services-Project Mgmt	0.00			0.00				0.00				
5640 - Consulting	0.00			9,401.18				0.00				
5641 - Regional Project Mgmt	0.00			0.00				0.00				
5642 - Project Engineering & Mgmt	0.00			0.00				0.00				
5643 - Transit	0.00			0.00				0.00				
5645 - Project Construction	0.00			0.00				0.00				
5647 - FLC Interns	0.00			0.00				0.00				
5650 - Conference/Seminars/Training	0.00			5,500.00				0.00				
5650 - Contract Services	5,652.34			0.00				0.00				
5955 - In Kind Project expense- Constr	0.00			0.00				0.00				
5955 - In Kind Project Exp.- Admin	0.00			0.00				0.00				
Total Expense	5,652.34			17,287.95				6,550.92		3,350.50	-649.42	83.8%
Net Income	3,177.50			19.61				3,350.50		4,000.02	-649.42	83.8%

Attachment: December 2014 Financials (2288 : December 2014 Financials)

January through December 2014

Income	830-Telecom				900-SCAN				TOTAL			
	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget	Jan - Dec 14	Budget	\$ Over Budget	% of Budget
4001 - Fiber Access (ramp) fee	0.00				0.00				0.00			
4002 - Internet Usage	0.00				0.00				0.00			
4004 - SWMMT Rev	0.00				42,142.88	15,000.00	-15,000.00	0.0%	42,142.88	36,629.33	-5,513.55	11.51%
4005 - E-lics	0.00				7,529.89	8,400.00	-870.11	89.6%	7,529.89	8,400.00	-870.11	89.6%
4006 - Dues Revenue	0.00				0.00				118,712.01	124,000.00	-5,288.01	95.7%
4007 - TPR	0.00				0.00				482.27	10,500.00	-10,017.73	4.6%
4008 - Telecom Services Revenue	0.00				2,199.25	11,700.00	-9,500.75	18.8%	2,199.25	11,700.00	-9,500.75	18.8%
4009 - Fiber Lease Revenue	0.00				12,420.00	10,200.00	2,220.00	121.8%	12,420.00	10,200.00	2,220.00	121.8%
4010 - Grant/DOLA Admin	23,707.84				59,357.29	24,200.00	35,157.29	245.3%	287,821.28	287,821.28	0.00	100.0%
4020 - Grant DOLA-Construction	287,821.26				0.00				7,866.59	48.59	7,818.00	160.9%
4040 - Grant-Transit	0.00				0.00				82,344.96	8,829.84	73,515.12	830.6%
4041 - All Hazards Grant	0.00				0.00				28,071.47	0.00	28,071.47	100.0%
4042 - Grant - Four Lyons	0.00				0.00				107.75	0.00	107.75	100.0%
4043 - Match-GOV Admin	44,433.44				0.00				2,034.54	0.00	2,034.54	100.0%
4044 - Match-GOV Construction	107.75				0.00				0.00	0.00	0.00	0.0%
4045 - Region 3-Matching Funds	2,034.54				0.00				0.00	0.00	0.00	0.0%
4046 - Housing Matching Funds	0.00				0.00				0.00	0.00	0.00	0.0%
4047 - In Kind Project Match-Const	95,399.21				0.00				95,399.21	1,847.31	93,551.90	100.0%
4048 - In Kind Project Match-Admin	1,847.31				0.00				1,847.31	0.00	1,847.31	100.0%
4049 - RRCD Grant	0.00				17,287.59				17,287.59		17,287.59	100.0%
Total Income	455,351.35				22,149.14	57,800.00	-35,750.86	38.3%	774,434.08	502,329.35	272,104.73	154.2%
Gross Profit	455,351.35				22,149.14	57,800.00	-35,750.86	38.3%	774,434.08	502,329.35	272,104.73	154.2%
Expense												
1008 - Alpha Credit Card	0.00				0.00				10,400.91	0.00	10,400.91	100.0%
5009 - Bookkeeper	0.00				65.00				65.00		65.00	100.0%
5200 - All Hazard Project	0.00				67,413.98				224,448.00	-157,034.02	30.0%	
5401 - Software Maintenance (E-Tic)	7,700.00				0.00				0.00	-7,700.00	0.0%	
5403 - Fiber Leasing Expe.	0.00				9,405.00				11,115.00	-1,710.00	84.6%	
5410 - Rent	0.00				0.00				40.00		40.00	100.0%
5505 - Bank Fees	0.00				0.00				6.00		6.00	100.0%
5510 - Travel Exp	0.00				0.00				11,457.64	6.00	11,451.64	100.0%
5512 - Meeting Exp.	0.00				0.00				2,387.61		2,387.61	100.0%
5514 - Professional Fees.	0.00				0.00				80.00		80.00	100.0%
5515 - Legal Fees	619.20				0.00				8,441.05		8,441.05	100.0%
5517 - Data Back Up Exp	0.00				0.00				0.00		0.00	0.0%
5520 - Advertising	0.00				0.00				124.80		124.80	100.0%
5521 - Telephone/WebSite/Internet	0.00				0.00				3,259.38		3,259.38	100.0%
5523 - Payroll Processing Fees	0.00				0.00				1,571.19		1,571.19	100.0%
5525 - Audit	0.00				0.00				7,500.00		7,500.00	100.0%
5528 - Internet Connectivity (100 Mb)	0.00				0.00				14,733.33		14,733.33	100.0%
5530 - RAMP Fees	0.00				0.00				0.00		0.00	0.0%
5532 - Postage	0.00				0.00				170.33		170.33	100.0%
5535 - Printing/Reproduction	0.00				0.00				121.15		121.15	100.0%
5540 - Membership/Sub	0.00				0.00				825.00		825.00	100.0%
5545 - Equipment/Computers	0.00				0.00				-2,391.45		-2,391.45	100.0%
5550 - Supplies	0.00				0.00				5,191.97		5,191.97	100.0%
5555 - Liability Insurance	0.00				0.00				2,212.00		2,212.00	100.0%
5558 - Insurance-Health	0.00				0.00				6,546.38		6,546.38	100.0%
5559 - M&A COG 10%	0.00				0.00				4,150.00		4,150.00	100.0%
5565 - SWMMT Team Exp.	0.00				0.00				38,612.94		38,612.94	100.0%
5568 - SWMMT Contract Reimb Exp	0.00				0.00				0.00		0.00	0.0%
5570 - Car Allowance/Mileage	0.00				0.00				3,600.00		3,600.00	100.0%
5580 - Salary & Wages	5,250.00				0.00				85,071.89		85,071.89	100.0%
5587 - Worker's Compensation	0.00				0.00				1,450.00		1,450.00	100.0%
5635 - Admin Project Expense	5,541.94				0.00				83,262.00		83,262.00	100.0%
5637 - SCAN GM	0.00				0.00				1,450.00		1,450.00	100.0%
5638 - Region 3 EDD	8,811.87				0.00				5,941.94		5,941.94	100.0%
5639 - Infor Services-Project Mgmt	4,940.00				0.00				3,559.40		3,559.40	100.0%
5640 - Consulting	3,670.80				0.00				4,940.00		4,940.00	100.0%
5641 - Regional Project Mgmt	7,476.50				0.00				15,170.23		15,170.23	100.0%
5642 - Project Engineering & Mgmt	2,164.10				0.00				7,476.50		7,476.50	100.0%
5643 - Transit	0.00				0.00				2,164.10		2,164.10	100.0%
5645 - Project Construction	286,197.88				0.00				7,800.00		7,800.00	100.0%
5647 - FLC Interns	0.00				0.00				286,197.88		286,197.88	100.0%
5650 - Conference/Seminars/Training	0.00				0.00				5,500.00		5,500.00	100.0%
5650 - Contract Services	0.00				0.00				225.00		225.00	100.0%
5655 - In Kind Project expense-Const	95,399.21				0.00				22,752.34		22,752.34	100.0%
5655 - In Kind Project Exp--Admin	1,847.31				0.00				95,399.21		95,399.21	100.0%
Total Expense	421,918.61				37,197.73	57,315.00	-20,117.27	64.9%	758,667.76	468,516.00	290,151.76	161.9%
Net Income	33,432.74				-15,048.59	585.00	-15,633.59	-2,572.4%	15,766.30	33,813.35	-18,047.05	-48.6%

ITEM NO. (ID # 2271)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Broadband Non Profit

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Broadband Non Profit 9 January 2014 (DOC)
- 20121206.NWCB.Bylaws(DOC)

Broadband Non-Profit

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: There has been some discussion about how to leverage the SCAN network for a greater community benefit, and how to do so in spite of SB152. Over the last few years Steamboat Springs has been creating a workaround for 152 through a non-profit cooperative. The NP is housed under the Steamboat Chamber, but the City and an Educational Institution (at the time it is the School District), and several others comprise the Board of the NP.

Although CML and CCI are looking at a repeal or modification of 152, it is not known if an attempt to repeal or modify 152 will be successful. I have been asked to bring this to the Board for discussion. At this point I want to hear ideas and find out if this is worth moving forward.

BYLAWS
OF THE
NORTHWEST COLORADO BROADBAND, INC.
(A COLORADO NON-PROFIT CORPORATION)

ARTICLE I - PURPOSES

The purposes of the Corporation are set forth in its Articles of Incorporation (internal). The purpose for which the Corporation was organized and shall be operated exclusively thereby.

ARTICLE II - BOARD OF DIRECTORS

Section 2.1 General Powers. The business and affairs of the Corporation shall be managed by its Board of Directors.

Section 2.2 Performance of Duties. A director of the Corporation shall perform his or her duties as a director, including his or her duties as a member of any committee of the board upon which he or she may serve, in good faith, in a manner he or she reasonably believes to be in the best interests of the Corporation, and with such judgment as an ordinarily prudent person in a like position would use under similar circumstances. In performing his or her duties, a director shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in each case prepared or presented by persons and groups listed in paragraphs (a), (b), and (c) of this Section 2.2; but he or she shall not be considered to be acting in good faith if he or she has knowledge concerning the matter in question that would cause such reliance to be unwarranted. A person who so performs his or her duties shall not have any such liability by reason of being or having been a director of the Corporation. Those persons and groups on whose information, opinions, reports, and statements a director is entitled to rely upon are:

(a) One or more officers or employees of the Corporation whom the director reasonably believes to be reliable and competent in the matters presented;

(b) Counsel, public accountants, or other persons as to matters which the director reasonably believes to be within such persons' professional or expert competence; or

(c) A committee of the board, duly designated in accordance with the provision of the Articles of Incorporation or the Bylaws, as to matters within its designated authority, which committee the director reasonably believes to merit confidence.

Section 2.3 Qualifications, Number and Tenure. Directors need be residents of the State of Colorado. Directors must demonstrate an interest in the purposes and activities of the Corporation and support the purposes of the Corporation as it relates to supporting the development and expansion of broadband services in Northwest Colorado. Directors must be willing to donate their time, advice, skill, energy and support in furtherance of the purposes of the Corporation. Without limitation, the Corporation shall seek to include on the Board of Directors members with backgrounds and interest in the area of the expansion of broadband services in Northwest Colorado. The number of members of the Corporation's Board of Directors shall be established from time to time by the Corporation's Board of Directors, provided that the number of seats on the Corporation's Board of Directors shall not be less than five (5) nor more than nine (9). The number of directors of the Corporation shall initially be five (5), including seats to be filled with the following qualifications:

Seat 1, Steamboat Springs Chamber Resort & Association, Steamboat Springs, Colorado

Seat 2, City of Steamboat Springs, State of Colorado

Seat 3, County of Routt, State of Colorado

Seat 4, Yampa Valley Medical Center, Steamboat Springs, Colorado

Seat 5, Designated Educational Facility*, Routt County, State of Colorado

* The Designated Educational Facility seat may be held by the Steamboat Springs School District, Colorado Mountain College, or another similar entity.

Upon the direction of the Board of Directors and upon the time wherein Board of Directors determine it is in the best interests of the Corporation, the number of seats of the Corporation's Board may be expanded to nine (9), with the four (4) remaining [At Large] seats to be filled by representative(s) that is/are in support of -and that contain(s) consistent interests with - the mission of the Corporation, to be approved at the Board's discretion by a majority vote of a quorum of the Board of Directors.

In the event the number of seats of the Corporation's Board is expanded from five (5), the Corporation's Board must result in an odd number of seats for the

Corporation's operations and in effort to prevent deadlocked voting for Board of Director matters.

The initial directors shall serve an initial term of office of one (1) year on a calendar year basis. The President shall preside at all meetings of the Board of Directors. In the absence of the President, the Vice President shall preside over Director meetings.

Section 2.4 Annual and Regular Meetings. The Board of Directors shall hold an annual meeting during the month of December each year, commencing in 2013. The annual meeting shall be held for the purpose of appointing the Directors who are to be appointed by the Board of Directors and for the purpose of conducting such other business as may come before the meeting. The Board of Directors may provide, by resolution, the time and place, within Northwest Colorado, for the holding of other regular meetings without other notice than such resolution, and the Board of Directors shall seek to conduct regular meetings on a quarterly basis, dependent upon the activities and required actions of the Board.

Section 2.5 Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the President or any two directors. The person or persons authorized to call special meetings of the Board of Directors may fix any place, within Northwest Colorado, as the place for holding any special meeting of the Board of Directors called by them.

Section 2.6 Notice. At least twenty-four (24) hours' prior notice of the date, time and place of each annual and special meeting of the Board of Directors shall be given to each director. The notice need not describe the purpose of the meeting unless otherwise required by law.

Section 2.7 Quorum and Voting. A quorum of the Board of Directors shall consist of a majority of the number of directors in office immediately before the meeting begins. If a quorum is present when a vote is taken, the affirmative vote of a majority of the Directors present is the act of the Board of Directors unless the vote of a greater number of directors is required by applicable law.

Section 2.8 Manner of Acting Without Meeting. Any action required or permitted to be taken at a Board of Directors meeting may be taken without a meeting if each and every member of the Board of Directors either votes for such action or votes against such action or abstains from voting and waives the right to demand that a meeting be held. Any action so taken shall be adopted only if the affirmative vote for the action equals or exceeds the minimum number of votes that would be necessary to take the action at a meeting at which all of the directors then in office were present and voted. No action taken pursuant to this section shall be

effective unless writings describing the action taken and otherwise satisfying the requirements of this section shall be signed by all directors and not revoked as provided below are received by the Corporation. Action taken pursuant to this section shall be effective when the last writing necessary to effect the action is received by the Corporation, unless the writings described in the action set forth a different effective date. Any director who has signed a writing pursuant to this section may revoke such writing by delivering a dated and signed writing to the Corporation stating that such director's prior vote is revoked, provided such revocation is received by the Corporation before the last writing necessary to effect the action is received. Action taken pursuant to this section shall have the same effect as action taken at a meeting of directors. Any writing pursuant to this section may be received by the Corporation by e-mail transmission, electronically transmitted facsimile, or other form of wire or wireless communications providing the Corporation with a complete copy of the document, including a copy of the signature (or e-signature) on the document.

Section 2.9 Participation by Electronic Means. Any member of the Board of Directors or any committee designated by such Board may participate in a meeting of the Board of Directors or committee by means of telephone conference, video conference, email or similar communications equipment by which all persons participating in the meeting can hear or communicate with each other at the same time, or within a reasonably amount of time necessary for appropriate communication. Such participation shall constitute presence in person at the meeting. Any action required or permitted to be taken at any meeting may also be taken without a meeting if all Directors consent to such action and such actions are filed in the Corporate Minute Book of the Corporation. For purposes of validating actions and voting of the Directors by electronic means, an email vote must be sent with confirmation receipt, and such confirmation receipt must be placed in the Corporate Minute Book with the corresponding resolution or action item voted upon.

Section 2.10 Vacancies. Any vacancy occurring in the Board of Directors may be filled as follows: The vacancy shall be filled by appointment by the remaining Board of Directors. A director appointed to fill a vacancy shall serve for the unexpired term of his or her predecessor in office and until his or her successor is appointed.

Section 2.11 Resignation. Any director of the Corporation may resign at any time by giving written notice to the President or the Secretary or the Treasurer of the Corporation. The resignation of any director shall take effect upon receipt of notice thereof or at such later time as shall be specified in such notice; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 2.12 Removal. Any director or directors may be removed at any time, with or without cause, by the vote of a majority of the directors then in office.

Section 2.13 Attendance Policy. It is the policy of the Board of Directors that to remain in good standing as a trustee of the board of directors all elected board members shall attend at least two thirds (2/3) of the regular meetings of the Board of Directors held each year and that directors shall not be absent for more than three consecutive regular meetings of the Board. The annual meeting of the Board of Directors shall be considered a regular meeting and attendance by electronic means pursuant to Section 2.9 shall be considered attendance. Any director violating the attendance policy specified in this section shall be notified in writing of the Corporation's attendance policy, and may be considered for removal.

Section 2.14 Compensation. Directors shall not be paid salaries for their services. If authorized by resolution of the Board of Directors, directors may be paid a fixed sum for attending meetings and/or their expenses of attendance.

Section 2.15 Presumption of Assent. A director of the Corporation who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken unless the director objects at the beginning of the meeting, promptly upon such director's arrival, to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to any action taken at the meeting, the director contemporaneously requests that the director's dissent or abstention as to any specific action taken be entered in the minutes of the meeting, or the director causes written notice of the director's dissent or abstention as to any specific action to be received by the presiding officer of the meeting before adjournment or by the Corporation promptly after adjournment. Such right to dissent or abstain shall not apply to a director who voted in favor of such action.

ARTICLE III – MEMBERS/SHAREHOLDERS

Section 3.1 Members/Shareholders. The Corporation shall not have voting members or shareholders. From time to time the Board of Directors may establish one or more classes of non-voting membership and may designate the rights and obligations associated with such memberships. The Corporation shall be managed by the Board of Directors as provided in Article II.

ARTICLE IV - OFFICERS

Section 4.1 Number. The officers of the Corporation shall be a President, Vice President, a Secretary, a Treasurer, and an “At-Large” officer. Such other

officers and assistant officers as may be deemed necessary may be elected or appointed by the Board of Directors.

Section 4.2 Qualifications, Election and Term of Office. The officers shall be elected annually by the Board of Directors. The President, Vice President, Secretary, and Treasurer must be members of the Board of Directors. The “At-Large” office may or may not be a member of the Board of Directors. Each officer shall hold office until his or her successor shall have been duly elected and shall have qualified or until his or her death or until he or she shall resign or shall have been removed in the manner hereinafter provided.

Section 4.3 Removal. Any officer or agent may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an officer or agent shall not of itself create contract rights.

Section 4.4 Vacancies. A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

Section 4.5 President. The President shall be the chief executive officer of the Corporation and, subject to the control of the Board of Directors, shall in general supervise and control all of the business and affairs of the Corporation. The President may delegate duties and authority to members of the Corporation’s staff who report to the President, and shall, when present, preside at all meetings of the members and of the Board of Directors. The President may sign deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by these Bylaws to some other officer or agent of the Corporation, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of President, or chief executive officer and such other duties as may be prescribed by the Board of Directors from time to time.

Section 4.6 Vice President. The Vice President shall, in the absence of the President or in the event of his or her death, inability or refusal to act, perform all duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned to him or her by the Board of Directors.

Section 4.7 Secretary. The Secretary shall: (a) keep or cause to be kept the

minutes of the proceedings of the members and of the Board of Directors in one or more books provided for that purpose; (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records and of the seal of the Corporation; (d) see that the seal of the Corporation is affixed to all documents the execution of which on behalf of the Corporation under its seal is duly authorized; and (e) keep a register of the post office address of each member which shall be furnished to the Secretary.

Section 4.8 Treasurer. The Treasurer shall: (a) have charge and custody of and be responsible for all funds and securities of the Corporation; (b) receive and give receipts for moneys due and payable to the Corporation from any source whatsoever, and deposit all such moneys in the name of the Corporation in such banks, trust companies or other depositories as shall be selected in accordance with the provisions of Article V of these Bylaws; and (c) in general perform all duties incident to the office of the Treasurer and such other duties as from time to time may be assigned to him or her by the President. The Treasurer, upon the vote of a majority of the Board of Directors, may retain a Certified Public Accountant or other accounting professional to assist or manage the Treasurer's duties as may be prescribed by the Board of Directors from time to time.

Section 4.9 At Large. The Board of Directors may designate an At Large officer who shall perform such other duties as from time to time may be assigned to him or her by the Board of Directors.

Section 4.10 Bonds. If the Board of Directors by resolution shall so require, any officer or agent of the Corporation shall give bond to the Corporation in such amount and with such surety as the Board of Directors may deem sufficient, conditioned upon the faithful performance of their respective duties and offices.

Section 4.11 Salaries. The officers shall serve without salary. Staff members may be paid salaries approved by the Board of Directors.

Section 4.12 Loans to Officers. No loans shall be made by the Corporation to any officer or director of the Corporation.

ARTICLE V - CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 5.1 Contracts. The Board of Directors may authorize the President to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances.

Section 5.2 Loans. No loans shall be contracted on behalf of the

Corporation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 5.3 Checks, Drafts, Etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers, staff member or members, agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board of Directors.

Section 5.4 Deposits. All funds of the Corporation not otherwise employed shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board of Directors may select.

Section 5.5 Gifts. The Board of Directors may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes of or for any special purposes of the Corporation.

ARTICLE VI - NONDISCRIMINATION

The Corporation's programs, facilities and activities shall be available to all interested persons without regard to race, color, national origin, age, gender, religion, ability socioeconomic status or handicap.

ARTICLE VII - BOOKS AND RECORDS

The Corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board of Directors and committees having any of the authority of the Board of Directors.

ARTICLE VIII - FISCAL YEAR

The fiscal year of the Corporation shall end on the last day of December in each calendar year.

ARTICLE IX - CORPORATE SEAL

The Board of Directors may provide a corporate seal, which shall be circular in form and shall have inscribed thereon the name of the Corporation and the state of incorporation and the words "CORPORATE SEAL."

ARTICLE X - WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of these Bylaws or under the provisions of the Articles of Incorporation (internal) or under the provisions of the Colorado Revised Nonprofit Corporation Act, or otherwise, a waiver thereof in writing, signed by the person or persons entitled to such notice, whether before or after the event or other circumstance requiring such notice, shall be deemed equivalent to the giving of such notice.

ARTICLE XI - AMENDMENTS

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by action of the majority of the Board of Directors.

ARTICLE XII - EXECUTIVE AND OTHER COMMITTEES OF THE BOARD

Section 12.1 Executive Committee. The Board of Directors, by resolution may adopt by a majority of the Board, establish an executive committee. The designation of such Committee, and the delegation thereto of authority, shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed by law.

ARTICLE XIII - OFFICES

Section 13.1 Principal Office. The principal office of the Corporation in the State of Colorado shall be located at 125 Anglers Drive, PO Box 774408, Steamboat Springs, Steamboat Springs, Colorado 80487. The Corporation may have such other offices, either within Northwest Colorado, as the Board of Directors may designate, or as the business of the Corporation may require from time to time.

Section 13.2 Registered Office. The registered office of the Corporation, required by the Colorado Revised Nonprofit Corporation Act to be maintained in the State of Colorado, may be, but need not be, identical with the principal office in the State of Colorado, and the address of the registered office may be changed from time to time by the Board of Directors.

AFFIANTS FURTHER SAYETH NOT.

[See Signatories on Next Page]

Dated effective the 6th of December, 2012.

These Bylaws may be executed in counterparts which, when taken together, shall constitute one original document.

Facsimile or electronic signatures shall be considered the same as original signatures for the purposes of executing these Bylaws.

NORTHWEST COLORADO BROADBAND, INC.

By: (Print Name & Sign) _____

Seat 1, Steamboat Springs Chamber Resort & Association, Steamboat Springs, Colorado

By: (Print Name & Sign) _____

Seat 2, City of Steamboat Springs, State of Colorado

By: (Print Name & Sign) _____

Seat 3, County of Routt, State of Colorado

By: (Print Name & Sign) _____

Seat 4, Yampa Valley Medical Center, Steamboat Springs, Colorado

By: (Print Name & Sign) _____

Seat 5, Designated Educational Facility, State of Colorado

Attachment: 20121206.NWCB.Bylaws (2271 : Broadband Non Profit)

ITEM NO. (ID # 2278)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: CNG Letter of Support

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Letter of Support 4CORE Memo 9 January 2014 (DOC)
- 4CORE Letter of Support 9 January 2015 (DOCX)

Letter of Support – 4CORE CNG

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: The Four Corners Office of Resource Efficiency has asked the SWCCOG for a letter of support for a grant application for a Sparq CNG fueling station at the Grandview Sonoco location in Durango. The grant application is expected to be available in January and open for 30 days; likely closing in early February.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

9 January 2014

Mr. Norman Herrera
Sparq Natural Gas, LLC
3555 Northwest 58th St.
Suite 625 West
Oklahoma City, OK 73112

Letter of Support – Compressed Natural Gas Fueling: Durango, Colorado

Dear Mr. Herrera,

The Southwest Colorado Council of Governments (SWCCOG) is pleased to offer this Letter of Support to Sparq Natural Gas, LLC (Sparq) to provide compressed natural gas (CNG) fueling services to the SW Colorado region in Durango. The SWCCOG understand the environmental, energy security, and cost benefits to transitioning to compressed natural gas, and supports compressed natural gas operations at the Sonoco/Grandview Station location at 28870 U.S. 160, Durango, CO 81303.

The SWCCOG believes Sparq has the capabilities to provide CNG in the Durango, CO area where a variety of vehicles operate and require access to CNG. The location selected for this grant application is centrally located in the heavy travel and shipping corridor of US Highway 160, and close to the other heavily used shipping and travel corridor of US Highway 550. The location of the site fills a needed infrastructure gap in Southwest Colorado.

We look forward to developing this important effort to support the Alternative Fuel Vehicle Station Grant Program administered by the Colorado Energy Office. We are hopeful the program benefits will include a reduction in transportation fuel costs, environmental benefits, increased natural gas vehicle markets, and an increased demand of Colorado-produced natural gas will be achieved with this application.

Sincerely,

Richard White
Southwest Colorado Council of Governments
Board Chair

Attachment: 4CORE Letter of Support 9 January 2015 (2278 : 4CORE CNG Letter of Support)

ITEM NO. (ID # 2279)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Bobby Lieb Letter of Support

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Letter of Support Bobby Lieb Memo 9 January 2014 (DOC)
- Bobby Lieb Letter of Support 9 January 2014 (DOCX)

Letter of Support – Bobby Lieb

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: Bobby Lieb has asked the SWCCOG Board for a letter of support. Bobby is applying to the Department of Local Affairs as the Executive Director. Please find the attached letter of support for this position.



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

9 January 2014

John W. Hickenlooper, Governor
136 State Capitol
Denver, CO 80203

Dear Governor Hickenlooper,

The Southwest Colorado Council of Governments (SWCCOG) is pleased to support Robert (Bobby) Lieb Jr. for the Executive Director of the Department of Local Affairs (DOLA).

Bobby is no stranger to rural Colorado, he hails from the southwest where he and his family have a legacy of being active in the community. He has served the La Plata community for many years, including: the Board of Directors for the SWCCOG, Regional Housing Alliance, San Juan Basin Health Department, Region 9 Economic Development District, Executive Director of the Durango Chamber of Commerce, Executive Director of the La Plata Economic Development Action Partnership, Chair of the CDOT Southwest Transportation Planning Region Commission, and as a La Plata County Commissioner.

The SWCCOG was awarded a DOLA grant in 2010 to develop broadband in Southwest Colorado. The grant took over three years to develop and finalize the Southwest Colorado Access Network (SCAN). The SCAN helped participating communities realize a fiber optic loop and helped add to existing municipal fiber networks. Bobby was vital to the development of the physical network as well as the the operations of the network. His work on the SCAN coupled with nine years serving on FastTrack Communications Inc., a local broadband service provider, Board of Directors as Secretary give Bobby immense knowledge and understanding about telecommunication issues local governments face.

Bobby's in depth understanding and work in for-profits, non-profits, and as an elected official in local government will serve him well as the Executive Director of DOLA. He is exceptionally detail oriented, strives to thoroughly understand his work, and has strong financial literacy. He is an intelligent leader and expects nothing less than one hundred percent from those he works with.

Southwest Colorado has an extensive history of working with DOLA to overcome obstacles faced by local government, having representation in the cabinet would be healthy for the administration by providing another viewpoint and insight into rural Colorado. In light of this, his demonstrated abilities in local government, telecommunications, leadership, and serving the Southwest Colorado community; Bobby Lieb seems a natural fit for the Executive Director of the Department of Local Affairs.

Sincerely,

Richard White
Southwest Colorado Council of Governments, Board Chair
PO Box 963
Durango, CO 81302

Attachment: Bobby Lieb Letter of Support 9 January 2014 (2279 : Bobby Lieb Letter of Support)

ITEM NO. (ID # 2269)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Resolution 2015-01

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Resolution 2015-01 - Bank Acct Signers (DOC)



SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

RESOLUTION #2015-01

Resolution designating the authority to account signers

WHEREAS, the Southwest Colorado Council of Governments (SWCCOG) has a bank account;
and,

WHEREAS, the SWCCOG requires there be designated signers on each account; and

WHEREAS, the SWCCOG has a new Executive Committee member, the Treasurer

THEREFORE, BE IT RESOLVED, that the Board of Directors of the SWCCOG acknowledge the attached signers on the account and authorizes each of them to sign checks and related account documentation when required.

Approved this **09 day of January 2015** by the Board of Directors of the Southwest Colorado Council of Governments.

Richard White, Chair

Andrea Phillips, Vice Chair

AUTHORIZED SIGNERS FOR SWCCOG CHECKING ACCOUNT

Alpine Bank Checking Account

(Any check over \$5000.00 requires two signatures)

Dick White, Board of Directors Chair

Andrea Phillips, Board of Directors Vice Chair

Julie Westendorff, Board of Directors Treasurer

Miriam Gillow-Wiles, Executive Director

ITEM NO. (ID # 2270)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: MOU for Dark Fiber

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Dark Fiber MOU Memo 9 January 2014 (DOC)
- MOU Dark Fiber Leasing Jan 2015 (DOC)

MOU Dark Fiber Leasing

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: Several years ago the SWCCOG and the City of Durango started having the COG manage and bill for the dark fiber leases (for fiber only installed from the SCAN grant). This has worked out well, as a revenue source for both the COG and the City. Even though this was started several years ago, there has been no contract between the two entities. As this is a template, other communities wanting to lease the dark fiber can do so with little to no contract management or billing for the communities.

**MEMORANDUM OF AGREEMENT
BETWEEN
SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS
AND _____ (A LOCAL GOVERNMENT) FOR EXCESS CAPACITY CONTRACT
INVOICING OF PRIVATE PARTIES, COLLECTION OF PAYMENTS AND DISBURSEMENT
OF FUNDS**

THIS AGREEMENT made and entered into this ____ day of _____, 2015, by and between the SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS (hereinafter referred to as “SWCCOG”), whose address is PO Box 963, Durango, CO 81302, and its member local government, the _____ (hereinafter referred to as the “LOCAL GOVERNMENT”), whose address is _____, concerning Dark Fiber Lease Agreements As To Excess Capacity, with regard to invoicing private parties, collection of payments, and disbursement of funds, who do hereby state and agrees as follows:

PREMISES:

The SWCCOG recognized a need to improve telecommunication capabilities, capacity, reliability, and availability in the five county region in order to affect economic development, improve community anchor institutions efficiency and accessibility, and reduce telecommunication costs for community anchor institutions; and

The SWCCOG was the recipient of a Colorado Division of Local Affairs (hereinafter referred to as “DOLA”) grant for telecommunication infrastructure improvements; and

The SWCCOG initiated and recently completed the Southwest Colorado Access Network (SCAN) project to provide telecommunication connection in participating communities to a regional network through a variety of economically viable and sustainable models; and

The LOCAL GOVERNMENT is a SWCCOG member; and

A portion of the DOLA grant resulted in excess capacity that the LOCAL GOVERNMENT has determined is insubstantial relative to the capacity utilized by the LOCAL GOVERNMENT for its own purposes, and which the LOCAL GOVERNMENT has decided to lease to private parties in a non-discriminatory non-exclusive and competitively neutral manner; and

The LOCAL GOVERNMENT wishes to have SWCOGG assist the LOCAL GOVERNMENT in implementing the LOCAL GOVERNMENT’s Dark Fiber Lease Agreements As to Excess Capacity (“EXCESS CAPACITY CONTRACTS”) with regard to invoicing private parties, collection of payments, and disbursement of funds; and

It is desirable to describe in greater detail and to further specify invoicing, collection of payment, and disbursement of funds procedures between the SWCCOG and the LOCAL GOVERNMENT concerning EXCESS CAPACITY CONTRACTS.

NOW, THEREFORE in accordance with the above recitals, the SWCCOG and the LOCAL GOVERNMENT do hereby agree:

1. Policy.
The attached policy, Exhibit A, concerning invoicing, collection of payment, and disbursement of funds concerning EXCESS CAPACITY CONTRACTS shall be followed by the parties hereto. Under no circumstance is the SWCCOG required to incur cost or legal fees in pursuit of or collection of delinquent accounts.
2. Subject Contracts.
The Local Governments EXCESS CAPACITY CONTRACTS that are the subject of this MOU are attached hereto as Exhibit B. They shall specifically provide for SWCCOG invoicing and collection of payment.
3. Effective Date, Term and Termination.
This agreement shall become effective upon the date of the last signature by the authorized representative of both parties. Subject to annual appropriations, this MOU shall automatically renew unless either party opts out of the renewal at least 30 days prior to the anniversary date of this agreement. Additionally, either party may terminate this memorandum of understanding at any time by providing the other party written notice 90 days prior to termination, with or without cause. .
4. Payment and Disbursal of Funds
The SWCCOG will disburse 75% of the funds received from the private parties (gross revenues) to the LOCAL GOVERNMENT, and the SWCCOG will retain 25% of the funds collected (gross revenues) as its payment for services provided hereunder. Payment by the SWCCOG to the LOCAL GOVERNMENT shall be quarterly and in arrears of the receipt of funds.
5. Indemnification
The LOCAL GOVERNMENT shall indemnify, save, hold harmless, and defend the SWCCOG and all its officials and employees from any and all liability, claims, demands, actions, and attorney fees arising out of, claimed on account of, or in any manner predicted upon loss or damage to the property of, injuries to, or death of all persons whatsoever or which may occur or be sustained in connection with performance or non- performance of this contract to the extent permitted by law. Notwithstanding, each party is responsible for any damage caused as a result of the acts or omissions of that party's employees, agents, or representatives.
6. Governmental Immunity
The party's hereto do not waive their governmental immunity.
7. Breach
Any failure of either party to perform in accordance with the terms of this agreement shall constitute a breach. Failure to cure the breach within thirty business days after written notice to the address contained herein shall be grounds for the non-breaching party to terminate this agreement and exercise all legal remedies available. All obligations to pay damage or loss, and to indemnify shall survive termination. Any dispute concerning the performance or interpretation of the MOU which cannot be resolved by the designated points of contact or their immediate superiors shall be referred to the party's chief administrative officer (Town/City/County Manager or SWCCOG Executive Director). If

the matter is not resolved within 45 days after referral, either party may file legal action. Any litigation will be filed in District Court of La Plata County or if federal law applies, in the applicable Colorado Federal District Court.

8. No Special Damages.

Notwithstanding any other provision hereof, neither party shall be liable for any damages for loss of profits, loss of revenues, loss of goodwill, loss of anticipated savings, loss of data or cost of purchasing, replacement services, or any indirect, incidental, special, consequential, exemplary or punitive damages arising out of its performance or failure to perform under this Agreement.

9. It is understood and agreed that this Agreement does not establish a separate legal entity, nor does it make any party as an agent of any other party for any purpose whatsoever. The LOCAL GOVERNMENT shall be responsible for all installation, maintenance and operation costs related to its own dark fiber equipment, property, infrastructure, and for negotiating the terms of its own EXCESS CAPACITY CONTRACTS. No representation is made by the SWCCOG as to the enforceability of any term of the EXCESS CAPACITY CONTRACTS.

10. Annual Appropriation

It is understood and agreed that each party's performance shall be subject to appropriation of funds by governing body, and payment of such funds into the treasury of such party.

11. Costs of Performance.

Each party shall, at all times, and subject to annual appropriation, be responsible for its own costs incurred in the performance of this Agreement, and shall not receive any reimbursement from any other party, except for third party reimbursements.

12. Severability

It is understood and agreed by the parties hereto that if any part, term or provision of this Agreement is by the courts held to be illegal or in conflict with any law of the State of Colorado, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular part, term, or provision held to be invalid.

13. Construction

Each and every term, provision, or condition herein is subject to and shall be construed in accordance with the provisions of Colorado law, the Charters of the various parties, and the ordinances and regulations enacted pursuant thereto.

14. Assignment

This Agreement may only be assigned with the express written consent of the parties, and will thereafter be binding upon the successors and assigns.

15. Third party beneficiaries

It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to the named parties hereto, and nothing contained in this Agreement shall give or allow

any such claim or right of action by any other or third person on such Agreement. It is the express intention of the named parties that any person other than the named parties receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement the day and year first above written.

AGREED:

LOCAL GOVERNMENT

Name, Title

Date

SOUTHWEST COLORADO COUNCIL OF GOVERNMENTS

Miriam Gillow-Wiles, Executive Director

Date

Attachment: MOU Dark Fiber Leasing Jan 2015 (2270 : MOU for Dark Fiber Leasing)

EXHIBIT A

- Local Agency shall be responsible for:
 - Installation, maintenance, and operation costs related to its own equipment
 - Providing copies of the Dark Fiber Leases as Exhibit B to this MOU

- The SWCCOG shall be responsible for:
 - Quarterly billing in advance of usage
 - Quarterly remittance to Local Government in arrears
 - Manage and maintain Dark Fiber Leases

- Cost of Dark Fiber Leases shall be \$60/mile

ITEM NO. (ID # 2268)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: AAA - SWCCOG MOU for Bookkeeping

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- AAA-SWCCOG MOU Memo 9 January 2014 (DOC)
- SJAAA-SWCCOG Contract for Financial Services Jan 2015 DRAFT (DOCX)

AAA-SWCCOG MOU Bookkeeping

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: As a culmination from the AAA-SWCCOG retreat in November, staff has been working on identifying the similar functions between the two agencies and how to reduce redundancies. This MOU will be presented to the AAA Board on Wednesday, January 7th. If it is accepted there, then the SWCCOG Board can vote to move forward on January 9th. I will update the Board verbally as to the actions taken by the AAA Board.

This contract will be for the rest of the AAA 2014-2015 Fiscal Year (July to June). And will be continued if both entities are satisfied with the initial six month trial period. The AAA will contract the bookkeeping, payroll, with potentially adding in grant management to the SWCCOG.

**Professional Services Contract Memorandum of Understanding
Between the San Juan Basin Area Agency on Aging (SJAAA or "client")
And Southwest Colorado Council of Governments for Bookkeeping Services (SWCCOG or
"contractor")**

This agreement provides for services by the Southwest Colorado Council of Governments, ("SWCCOG"), a political subdivision of the State of Colorado, SWCCOG, a government agency, as an independent contractor-contractor, to for the San Juan Basin Area Agency on Aging, ("SJAAA"), a Colorado non-profit corporation.

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General Scope of Work

SWCCOG, as an independent contractor, 's general responsibilities are those services for shall provide certain bookkeeping work to SJAAA as set forth below during the contract term:

- Work tasks will be considered ongoing monthly activities. The contractor shall provide the client SJAAA with updated electronic files it makes or receives concerning the scope of work and any documentation it generates or receives in performing the scope of work relevant to the work on a timely basis.

- The general scope of work is:

1. — A. Assist with the core services of bookkeeping and related electronic and hard copy file maintenance and report generation.

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2. — Assist in preparation of and presentation to auditors of any audit documentation at the direction of the client SJAAA's executive director.

3. — Provide book-keeping related business documentation services at the client's discretion, which This might include assistance with development of budgets, policy revisions, or other such financial documents reasonably required to support the SJBAAA, including financial reports for the SJAAA meetings-book keeping Client as needed needs.

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-Assist with entering deposits and reconciliation into books

-Limited work regarding payroll Payroll for the SJAAA

----- Miriam not sure what is meant: July 1 — move grant draw down request to COG

----- Miriam not sure what is meant: 5250 not to exceed Jan 1 — June 30

-Assist in providing financial reports for SJAAA meetings

----- Miriam not sure what is meant: State and Federal Moneys (so time frame for using cash)

Attachment: SJAAA-SWCCOG Contract for Financial Services Jan 2015 DRAFT (2268 : AAA - SWCCOG MOU for Bookkeeping)

~~–Coding certain bookkeeping documents – ??????????Miriam not sure what is meant: July 1–
move grant draw down request to COG~~

~~Notwithstanding, –work provided herein will be an average of limited 10-155 man hours per
month during the term of this contract. Further no grant management is to be provided, for
the initial scope of the MOU from January, 1 2015 through June 30, 2015.~~

~~4.——~~

~~SJAAA shall provide SWCCOG with information and documents necessary for SWCCOG to do the
book-keeping. The specific scope of work for this contract is detailed in the job description and
includes the responsibilities as noted in the attached job description for this position. The
contractor agrees to abide by the written policies and procedures of the client, including
adherence to the ethics, computer usage, confidentiality and conflict of interest requirements of
the client’s personnel policy as adopted by the board of director on May 7, 2014.~~

~~Work may be completed remotely at the agreement of the client’s executive director and the
contractor by SWCCOG. The client SJAAA agrees to provide reasonable access for offsite use of
electronic and hard copy files. This includes allowing the contractor SWCCOG to save and transmit
to/from the executive director electronic versions of bookkeeping files and records, as needed
to complete the duties and responsibilities of this contract, through a flash drive, email, or drop
box at the discretion of the client’s executive director. At all times, all client SJAAA records and
materials, both electronic and hard copy, used offsite by the contractor SWCCOG will be
reasonably safeguarded or effectively destroyed under HIPAA standards and regulations to the
extent authorized by law. The obligations of this requirement shall not apply to information that
is in or that enters the public domain through no fault of the contractor SWCCOG.~~

~~SWCCOG is an independent contractor, not an employee of the SJAAA, and is not within the
SWCCOG personnel system. SWCCOG is engaged in an independent trade, occupation, profession
or business and is qualified to perform the services pursuant to this agreement. SJAAA shall rely
upon the SWCCOG’s expertise, and SWCCOG is free from control and direction by the SJAAA in
performance of said services. SJAAA shall not provide any training to the SWCCOG, oversee the
actual work, or instruct SWCCOG as to how the work will be performed. SWCCOG is free to
provide services to others and is not required to work exclusively for SJAAA. Compensation
provided under this agreement is set at a contract rate for the work and is not set as a salary or
hourly-employment rate.~~

Term

~~The term of this contract is for the period January 1, 2015 to June 30, 2015. This contract is
renewable by mutual agreement and at the discretion of the SJAAA an Juan Basin Area Agency on
Aging Board of Directors and the SWCCOG’s southwest Colorado Council of Government’s Board
of Directors. The contractor SWCCOG shall set the schedule for performing the work, as allowed
by the job requirements, taking into due consideration the schedules and needs of the
management of the client SJAAA.~~

Compensation

The SJAAA, upon execution of this agreement, shall pay the contractor SWCCOG ~~a flat fee of shall hour not to exceed \$10,500 to do the bookkeeping at for the term of January 1, 2015 through June 30, 2015 for the~~ work provided herein. Payments made pursuant to this agreement shall be made by checks payable to the SWCCOG and not to any individual. ~~Which will include mileage~~

The contractor SWCCOG is responsible for the payment of all taxes and other federal, state and local obligations imposed with respect to payments received from the client SJAAA. The parties agree that the contractor SWCCOG's relationship is that of an independent contractor and not that of any employee or agent. The contractor SWCCOG shall not be entitled to coverage for life insurance, death benefits, accident and health insurance, qualified retirement plans or similar benefits as a result of services rendered hereunder.

Confidentiality

Confidentiality for any proprietary or otherwise sensitive information provided by SJAAA to SWCCOG will be maintained by ~~both parties for all financial and personnel records, proposals, and other documents.~~ SWCCOG to the extent authorized by law. ~~The contractor SWCCOG recognizes the service nature of the client SJAAA's work and the need to comply with maintain HIPAA compliance at all times. Client SJAAA government and funding reports, including financial or program reporting information that is public record will be treated as not confidential. will be released to the Client SJAAA. A non-disclosure agreement may be required by either party and would be executed separately from this agreement if needed.~~

Commented [MGW1]:

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Modification of This Agreement

~~All~~The parties to this agreement may propose changes, and such changes may be made only upon mutual written agreement of the client SJAAA and contractor SWCCOG. ~~In the case of such modifications, an Amended Agreement may be added to this original agreement.~~

Termination

This agreement may be terminated by either the client SJAAA or contractor SWCCOG, without cause ~~penalty by providing within~~ four weeks written notice. This agreement may be terminated with cause (negligence or misconduct) by either party at any time. ~~If terminated prior to the term, the SWCCOG will refund to SJAAA a pro-rated portion of the compensation provided herein. (For example, if \$10,500 was paid for six months of services, and the contract was terminated after 3 months of services, then \$5,250 would be returned. All fees for previous service would be due and payable within two (2) business days in the event of termination.~~

Enforcement

Any dispute concerning the performance or interpretation of the agreement which cannot be resolved by the designated points of contact or their immediate superiors shall be referred to the party's chief administrative officer. If the matter is not resolved within 45 days after referral, either party may file legal action. Any litigation will be filed in District Court of La Plata County or if federal law applies, in the applicable Colorado Federal District Court. In the event that legal action must be taken by either party to enforce this agreement, the prevailing party shall be entitled to recover fees or documents or for other non-performance, the party found at fault

~~would be liable for reasonable court the legal costs and attorney's fees required to recover such~~

No Special Damages

Notwithstanding any other provision hereof, neither party shall be liable for any damages for loss of profits, loss of revenues, loss of goodwill, loss of anticipated savings, loss of data or cost of purchasing, replacement services, or any indirect, incidental, special, consequential, exemplary or punitive damages arising out of its performance or failure to perform under this agreement.

No Third Party Beneficiaries

It is expressly understood and agreed that the enforcement of the terms and conditions of this agreement and all rights of action relating to such enforcement, shall be strictly reserved to the parties. Nothing contained in this agreement shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the parties that any other person or entity, receiving services or benefits under this agreement shall be deemed an incidental beneficiary only.

_____No term or condition of this agreement shall be construed or interpreted as a waiver, implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, Section 24-10-101, et.seq., CRS, as now or hereafter amended, or any other applicable sovereign or governmental immunity. The parties understand and agree that liability for claims for injuries to persons or property arising out of negligence of the State of Colorado, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of Section 24-10-101, et. seq., CRS, as now or hereafter amended and the risk management statues, Section 24-30-1501, et. seq., CRS, as now or hereafter amended.

Annual Appropriation

It is understood and agreed that SWCCOG's performance shall be subject to appropriation of funds by its governing body, and payment of such funds into the treasury of such party.

Governing Law

The agreement shall be governed, interpreted, and applied in accordance with the laws of the State of Colorado.

Severability

–If any portion of this agreement is found to be unenforceable, the remaining provisions will stay in force.

Contact Information

ClientSJAAA:

San Juan Basin Area Agency on Aging
Christina Knoell
Executive Director

451 Hot Springs Blvd.
P.O. Box 5456
Pagosa Springs, CO 81147
970.264.0501 - telephone
888.290.3566 - fax
christinaknoell@sjbaaa.org

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ContractorSWCCOG:
Southwest Colorado Council of Governments
Miriam C. Gillow-Wiles
Executive Director
P.O. Box 963
Durango, CO 81302
Phone: 970-779-4592
director@swccog.org

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Signatory Authority:

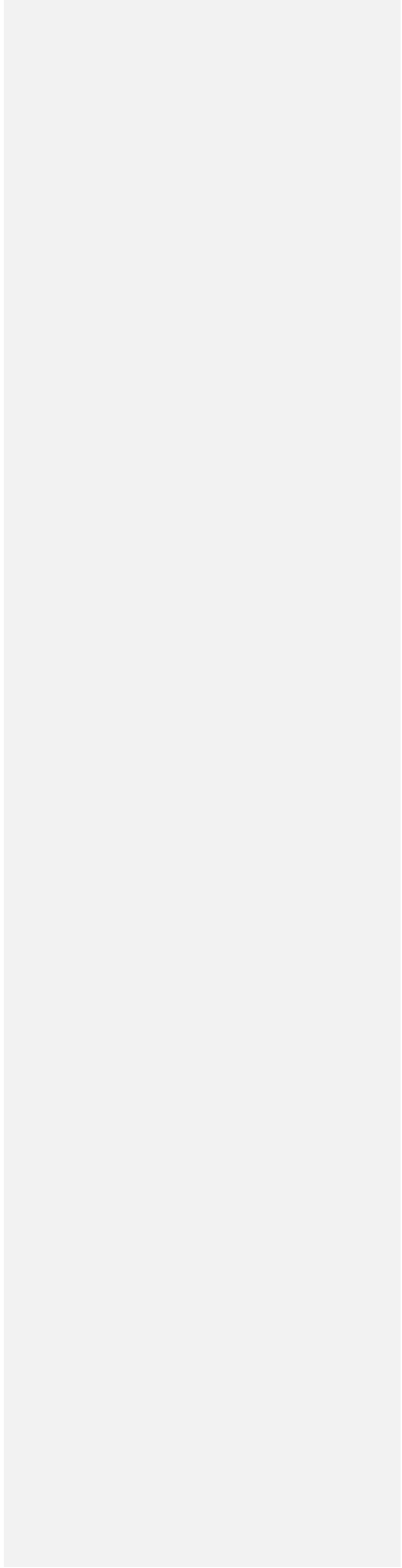
Each person signing this agreement in a representative capacity, expressly represents the signatory has the subject party's authority to so sign and that the subject party will be bound by the signatory's execution of this MOU. Each party expressly represents that except as to the approval specifically required by this agreement, such party does not require any third party's consent to enter into this agreement.

IN WITNESS OF OUR AGREEMENT, the AgencySJAAA and the ContractorSWCCOG have executed this Contract on the date(s) indicated below.

Christina C. Knoell, Executive Director
(ClientSJAAA) _____ Date
San Juan Basin Area Agency on Aging

Board Chair, Richard White _____ (ContractorSWCCOG)
Date
Southwest Colorado Council of Governments

Attachment: SJAAA-SWCCOG Contract for Financial Services Jan 2015 DRAFT (2268 : AAA - SWCCOG MOU for Bookkeeping)



Attachment: SJAAA-SWCCOG Contract for Financial Services Jan 2015 DRAFT (2268 : AAA - SWCCOG MOU for Bookkeeping)

ITEM NO. (ID # 2280)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Grant Opportunities

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Broadband Grants Memo 9 January 2014 (DOC)
- IBM_2015_Smarter_Cities_Challenge_application (PDF)
- USDA Broadband Grant Info 9 Jan 2015 (DOCX)

Broadband Grants

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: There are several broadband grants that are due in February. I have attached information about both of them.

The IBM Smarter Cities is going to be very competitive, but I think applying as a region could make an application stand out. This grant would look at the shared software, and needed infrastructure to make that work. Due Feb 6th.

The USDA grant is also going to be competitive and requires 15% matching funds and a minimum grant application of \$100,000. This could be used to put in fiber between Bayfield and Pagosa. We would need a public private partnership to come up with the matching funds. Due Feb 17th.



Smarter Cities Challenge 2015 Application

Background

The Smarter Cities Challenge contributes the skills and expertise of teams of top-talent IBMers to address the key challenges facing cities around the world. Over the past 4 years, 115 cities have been selected to receive grants, each valued at \$500,000. Winning cities have used the recommendations prepared by Smarter Cities Challenge teams to make substantive progress on a diverse array of urban issues. The Smarter Cities Challenge is IBM's largest philanthropic initiative, with contributions to date valued at over \$50 million.

Cities apply to the Smarter Cities Challenge by identifying a top strategic challenge that they propose to advance with IBM's support. Winning cities receive a team of 5-6 IBM experts that deploys to the winning city to work closely with the city leadership for a 3-week period on their proposed challenge. During the project, the IBM team gathers and analyzes all available data, meets with dozens of stakeholders in government, business, not-for-profits and other organizations to gather diverse perspectives about root causes and potential solutions to the challenge at hand, and assesses examples of success implemented by other cities that might be valuable to review. At the end of the engagement, the IBM team delivers strategic recommendations and an implementation plan in a presentation and a written report that draw upon the technical experience and strategic insight of the IBM team, city staff and community members.

Upon the completion of the grant, executive summaries of each project are posted on the Smarter Cities Challenge website (www.smartercitieschallenge.org), alongside relevant video, press coverage and full reports to share experiences and build capacity.

The Smarter Cities Challenge has worked with a diverse portfolio of cities around the world, ranging from regional hubs to global leaders including Nairobi, Chicago, Helsinki, Rio de Janeiro, and Singapore. Each grant is tailored to the unique opportunities and challenges of the recipient city, and IBM teams have addressed a wide range of topics. Information on past grants, including samples of successful applications, can be found at www.smartercitieschallenge.org.

Past winners have implemented their Smarter Cities Challenge recommendations to tangibly improve the lives of their citizens, including the following in the past year:

- Glasgow, United Kingdom announced a new one million pound fuel subsidy to provide affordable warmth to low-income elderly citizens. The city also won a \$40 million grant from the Technology Strategy Board.
- Jacksonville, Florida unveiled JaxScore, a public-facing dashboard that provides information on the city's performance and progress on its top economic development priorities including building permits issued, jobs created, veterans served, and more.
- Johannesburg, South Africa has implemented a comprehensive technology solution to address crime, public safety and emergency management.
- Nanjing, China implemented a multi-platform social media strategy that engaged over 2 million people for the 2014 Youth Olympic Games.
- Porto Alegre, Brazil created Digital PoA, a program supporting the city's new policy of open data and which facilitates two-way dialogue among citizens, city officials, collectives and local organizations.



- Syracuse, New York announced that the first year of its land bank program, which used IBM insights to identify homes to revitalize, had secured a 69% increase in collection of delinquent property taxes and fees compared to the previous year.
- Townsville, Australia earned the prestigious National Smart Infrastructure Award for the IBM / Townsville Smart Water Pilot currently underway to reduce water consumption.

Eligibility

For the 2015 cycle, the Smarter Cities Challenge is open to local and regional general-purpose governing bodies, including cities, counties, prefectures, boroughs, and districts. Special districts, such as port authorities, school districts or utility districts, are not eligible for the program at this time.

For the first time in 2015, cities that have previously received a Smarter Cities Challenge grant are eligible to apply for a second grant. The city must demonstrate substantive progress on the topic of their first grant. The new application may propose to build on the accomplishments resulting from the first grant, or address another topic.



2015 Selection Process

The Smarter Cities Challenge 2014 application cycle will open on January 12 and close on February 6, 2015. The application consists of essay questions and a brief letter signed by the mayor or equivalent executive officer of the municipal government certifying the submission and designating the project as a high priority. Both components should be submitted through the Smarter Cities Challenge website.

Applications will be accepted in the following languages: English, French, Spanish, Chinese, Japanese, and Korean.

As part of the application review process, IBM Citizenship staff may contact the person listed on the application for additional information. Finalist cities will be invited to participate in an in-person interview with the mayor or equivalent executive officer and IBM Citizenship leaders. All cities will be notified about the status of their application by email in May 2015. Grants awarded at that time will be deployed over the following 12 months, from June 2015 to May 2016.

Selection Criteria

Quality of Challenge Topic

- Outline a critical strategic challenge to be explored rather than a known solution to be implemented
- Explain how successfully addressing the topic would tangibly improve the lives of citizens
- Show that the city and its leadership has direct oversight over the proposed topic area
- Emphasize efforts to address cross-system or cross-sector challenges

City commitment and capacity

- Demonstrate strong, dynamic leadership with clear track records of innovation and accomplishment
- Affirm that the city leader will be personally accessible for meetings with the team at the kick-off, at mid-point, and at the close of the project
- Demonstrate the support of other governmental and civic leaders who have oversight over other relevant parts of the system. While applications must be submitted by a local or regional government entity, partnerships with key stakeholders in the government, private, academic, and nonprofit (voluntary) sectors are encouraged.
- Outline plans for providing access to all relevant data
- Identify a project manager from senior staff who would provide access to key stakeholders during an SCC engagement
- Make a physical space close to key city leaders available as a workspace for the team
- Lay out a robust plan for implementing the recommendations delivered by the SCC team. Applications that propose to leverage additional resources to address the application topic are encouraged. Examples: federal or state/provincial funding secured; municipality has earmarked funding for implementing SCC recommendations; funding and/or technical assistance secured from private funders such as foundations.
- Commit to reporting progress and impact to IBM on a quarterly basis for 12 months following grant implementation

If questions arise about the program or application process, please reach out to the IBM Citizenship Manager for your geography, or contact the IBM Smarter Cities Challenge team at info@smartercitieschallenge.org.



1. Contact information:

- a. Applying City or Regional Authority
 - i. City or Regional Authority
 - ii. State/Province
 - iii. Country
- b. City Leader: Mayor or equivalent executive leader
 - i. Honorific (Ms, Mr, Dr, etc)
 - ii. First Name
 - iii. Last Name
 - iv. Title
 - v. When did s/he begin serving as city leader? (Month, Year)
 - vi. If elected:
 1. End of term (Month, Year)
 2. Is sh/e eligible for reelection? (Y/N)
- c. Contact Person
 - i. Honorific (Ms, Mr, Dr, etc)
 - ii. First Name
 - iii. Last Name
 - iv. Title
 - v. E-mail Address
 - vi. Phone Number
 - vii. Street Address 1
 - viii. Street Address 2
 - ix. City
 - x. State/Province
 - xi. Country
 - xii. Postal Code

2. Proposed Topic

- a. What challenge facing the city or region do you propose addressing with a Smarter Cities Challenge grant? Please provide a brief summary of the context surrounding the proposed topic area, including past efforts and current initiatives. If desired, include links to relevant articles, papers or blogs covering the topic to provide our review team with additional background material.
Previous Smarter Cities Challenge winners only: does the proposed topic relate to the topic of the city's first Smarter Cities Challenge grant? If so, how does it build on that work?
- b. Which key stakeholders are invested in the proposed topic area, both inside and outside of government? Please describe their current roles and involvement in the topic area.
- c. Which senior staff member would serve as the project's sponsor, and potentially lead the implementation of recommendations?
- d. Which areas are connected to the proposed topic? (check all that apply)
 - i. Economic Development
 - ii. Water, Energy & Environment
 - iii. Health & Social Services
 - iv. Transportation
 - v. Public Safety
 - vi. Other



-
- e. What systemic factors prevent the city and community from addressing this issue without a Smarter Cities Challenge grant (for example: insufficient budget, organizational culture, regulation, legislation, etc.)?

3. Anticipated Outcomes

- a. What would be successful short and long-term outcomes of a Smarter Cities Challenge engagement for the city?
- b. After the engagement, what specific actions would be taken to implement recommendations? What efforts would be taken to share best practices with other cities and regions?

4. Capacity for Driving Change

- a. Please describe the city's accomplishments in encouraging innovation and driving change, that demonstrate the city's and city leader's capacity for acting on recommendations delivered by an SCC grant. Previous Smarter Cities Challenge winners: please describe the progress the city has made on the topic of the city's first Smarter Cities Challenge grant, including implementation of Smarter Cities Challenge recommendations and related efforts.

5. Executive Sponsorship

- a. Please attach a letter, signed by the mayor or equivalent top executive of the municipality certifying the city's submission to the Smarter Cities Challenge.

6. Data

- a. What role can open data and citizen engagement play in addressing the proposed topic area?
- b. What data relevant to the topic area would be available to a Smarter Cities Challenge team for analysis? What data relevant to the topic area is not available?

USDA Broadband Grant

Applicant Eligibility

Only entities legally organized as one of the following are eligible for funding:

- a) An incorporated organization,
- b) An Indian Tribe or tribal organization, as defined in 25 U.S.C. 450b(e),
- c) A state or local unit of government, or
- d) A cooperative, private corporation or limited liability company organized on a for-profit or not-for-profit basis.

NOTE: The applicant may not be an individual or partnership.

Applicants must have the legal capacity and authority to own and operate the broadband facilities as proposed in the application, to enter into contracts and to otherwise comply with applicable federal statutes and regulations. If the applicant is seeking to partner with another entity to operate the system, an agreement or draft agreement to do so must be provided with the application. This agreement must address the specific financial terms of this partnership and the specific entity/entities must be identified, along with their qualifications to operate the system. Applications which rely on such a partnership, but do not provide pertinent details will be **Community-Oriented Connectivity Broadband Grant Program (Fiscal Year 2015) rejected, as RUS cannot determine the technical and financial feasibility of the project lacking such information.**

Whether applying electronically or by paper, all applicants are required to supply a Dunn and Bradstreet Data Universal Numbering System (DUNS) number and register in the System for Award Management (SAM).

Project Eligibility

To be eligible for a grant, the Project must:

- ◆ Serve a Proposed Funded Service Area (PFSA) where Broadband Service (3 Mbps) does not currently exist, to be verified by RUS prior to the award of the grant. The PFSA is defined as a contiguous geographic area within an eligible rural area. When determining if a PFSA has no existing Broadband Service, we encourage applicants to refer to the Federal Communication Commission's National Broadband Map (<http://www.broadbandmap.gov/>) as one of their sources.
- ◆ Offer service at the Broadband Grant Speed to **ALL** residential and business customers within the PFSA.
- ◆ Offer service at the Broadband Grant Speed, free of all charges for at least 2 years starting from the time service becomes available to each Critical Community Facility (e.g. public schools, public libraries, public medical clinics, public hospitals, community colleges, public universities, law enforcement, and fire and ambulance stations) located within the PFSA.
- ◆ Provide a Community Center located in the PFSA, with at least two (2) but no more than ten (10) Computer Access Points and wireless access at the Broadband Grant Speed (5 Mbps), free of all charges, to users for at least 2 years and open and accessible to the public before, during and after normal working hours and on Saturdays or Sundays.
- ◆ Not overlap with the service areas of current RUS borrowers and grantees.

Eligible Grant Purposes

Grant funds may be used to finance:

1. The construction, acquisition, or leasing of facilities, including spectrum, land, towers or buildings, used to deploy service at the Broadband Grant Speed to all residential and business customers located within the PFSA and all participating Critical Community Facilities, including the funding for at least two (2) but no more than ten (10) Computer Access Points to be used in the Community Center. Buildings or towers constructed with grant funds must reside on land owned by the applicant. Leasing costs will only be covered for a three-year period during the advance of funds period which will be listed in the award documents.

Community-Oriented Connectivity Broadband Grant Program (Fiscal Year 2015)

2. The improvement, expansion, construction, or acquisition of a Community Center that is used for providing free access to service at the Broadband Grant Speed, provided that the Community Center is open and accessible to area residents before, during, and after normal working hours and on Saturday or Sunday. **Grant funds provided for the Community Center shall not exceed the lesser of 10% of the total grant amount requested or \$150,000.** The costs of the computer access points, their installation, or connection to the broadband system are not included in this limitation.

Note: If the total construction cost of the Community Center exceeds the maximum limit mentioned above, it will be the responsibility of the applicant to finance the additional costs.

3. The cost of providing the necessary bandwidth to provide service at the Broadband Grant Speed free of charge to the Critical Community Facilities for 2 years.

NOTE: All equipment purchased for this Project must be new or non-depreciated.

Ineligible Grant Purposes

1. Grant Funds may not be used to finance the duplication of any existing Broadband Service provided by other entities.

2. Operating expenses are ineligible with the exception of lease costs for facilities used to deploy broadband service and bandwidth expenses. All other operating expenses can be funded by the required matching contribution. The cost associated with the leasing of building space for a Community Center is ineligible for grant funding. However, the matching contribution can be used for this purpose.

NOTE: Costs incurred by the applicant, or others on behalf of the applicant, for facilities, installed equipment, or other services rendered prior to submission of a completed application, shall not be considered as an eligible grant or match purpose.

Matching Funds Requirement

When the application is submitted, the awardee must provide or demonstrate available **cash** reserves equal to at least 15% of the total amount of financial assistance being requested. Matching contributions must be used solely for the Project. Those selected for a Community Connect Grant Program award must submit quarterly schedules to RUS that identify how the match contribution was used to support the project until the total contribution is expended. **Community-Oriented Connectivity Broadband Grant Program (Fiscal Year 2015)**

Matching funds shall be in the form of **cash** and can be used for any expenses related to the project, including any operating expenses.

Ineligible sources of matching contributions:

1. Manufacturer or service provider discounts.
2. In-kind contributions.
3. Income generated from the proposed project.
4. Any financial assistance from Federal sources unless there is a Federal statutory exception authorizing the Federal financial assistance to be considered as a matching contribution.
5. All non-cash items.

Any applicant submitting multiple applications for financial assistance must demonstrate that it has the financial resources to support all submitted applications. For example, if three applications are submitted by one entity and each application proposes to fulfill the matching requirement through \$100,000 in cash, then the applicant must demonstrate that they have at least \$300,000 in cash on hand at the time applications are submitted.

ITEM NO. (ID # 2273)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Director's Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Director's Report 9 Jan 2015 (DOC)

Director's Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: **All Hazards**

On Jan 29th from 10-3 at the La Plata County Fairgrounds there will be a panel discussion that is intended for jurisdictional executives, elected officials, and other stakeholders regarding the lessons learned from the large disasters that occurred in 2013. They are planning to have a good cross section of folks from across local government and the State that can present and answer questions regarding the response, recovery, mitigation, and planning efforts that resulted from the fires and floods that hit the State of Colorado in 2013 and their impacts on their communities.

RREO

There will be a presentation of the preliminary results of the grant data on January 28th 9-11am at the Carnegie Building, 1188 E 2nd Ave, Durango. Everyone is welcome we will also be inviting the Tribes as well as private waste haulers.

2015 Conferences and Travel

I will be attending the CCCMA Conference in Glenwood Springs in February, Mountain Connect in Vail in June (in 2014 I helped out with the conference for a free entry and a much reduced room rate, I am planning on the same thing again this year), and ICMA Conference in Seattle in Sept. Depending on legislation, I will also be traveling to Denver during the spring legislative season. Hopefully, with more notice than some of the meetings last year.

Staffing

Depending on result of the AAA-SWCCOG Contract, we will be hiring a part time administrative person in early 2015. Both Sara and I are very excited about this as it will allow her to have more time to do the financials and payroll (currently outsourced) and we will be able to get the offices organized and all the paper files scanned and organized.

ITEM NO. (ID # 2272)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: AAA Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- AAA Report 9 Jan 2015 (DOC)

AAA Report

To: SWCCOG Board of Directors
From: Miriam Gillow-Wiles
Date: 9 January 2015

Comments: I will update the SWCCOG Board from the January 7th AAA meeting verbally at the meeting. The AAA will be discussing the contract for bookkeeping through the SWCCOG.

ITEM NO. (ID # 2275)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Telecom Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ITEM NO. (ID # 2274)

DATE: 01/9/2015

AGENDA REQUEST

*

MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Transportation Report

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION:

ATTACHMENTS:

- Transportation Report 9 January 2015 (DOCX)

TPR Update:

- The new Chair is Kevin Hall and Vice Chair is Bentley Henderson.
- Ute Mountain Ute Indian Tribe expressed interest in STAC voting privileges. Awaiting an interest from the Southern Ute Indian Tribe before proceeding with legislative change request.
- SB228 list includes 72 projects that add up to \$3.3 billion. Project selection was based on strategic corridors as well as mobility & economic development. Example project is the 550/160 interchange.
- Next meeting is scheduled for Friday February 6 at the Carnegie building from 9:00 AM – 12 PM; parking passes will be available and meeting packets will go out a week in advance.

Transit Update:

- Sam Starr, intern, coming January 2015 to begin transit capstone for the area, will be complete in May 2015.
- CDOT Transit grant approved for \$24,800 (still waiting on paperwork to sign, though expenses from November on are eligible for reimbursement).
- Goals are to maximize what already exists and get more human service entities involved.
- Next meeting is scheduled for Tuesday February 10 from 1:30 PM – 3:30 PM at the Transit Center. Meeting packets will go out a week in advance.

Ute Mountain Ute

- Miriam went out to learn about and participate in the initial phases of a transit study and recommendations for the UMU Tribe. It was very interesting and I made good connections and hopefully the UMU Tribe will participate more in the TPR and the Transit Council.

ITEM NO. (ID # 2276)

DATE: 01/9/2015

AGENDA REQUEST

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MEETING GROUP: Southwest Colorado Council of Governments

STAFF RESOURCE: Miriam Gillow-Wiles, Director

REQUESTING DEPT: Southwest Colorado Council of
Governments

TYPE: SWCCOG Item

SUBJECT: Community Updates

BACKGROUND:

FISCAL IMPACT:

RECOMMENDED ACTION: